



CHAUDHARY DEVI LAL UNIVERSITY

Sirsa - 125055

(Established by the State Legislature Act 9 of 2003)
NAAC Accredited with Grade 'B'



*Handbook of Information
for ITEP (B.A.B.Ed & B.Sc.B.Ed.)*

2023-24

FOR ONLINE SUBMISSION OF APPLICATION FORMS

Please Visit - www.cdlu.ac.in; cdluadmissions.ac.in



**OUR VISION
(IN BRIEF)**

CDLU envisages, as its Central purpose, 360 degree transformation of young minds, through dissemination of quality education, research and innovations, into a vibrant civilized society.



JAN NAYAK CHAUDHARY DEVI LAL

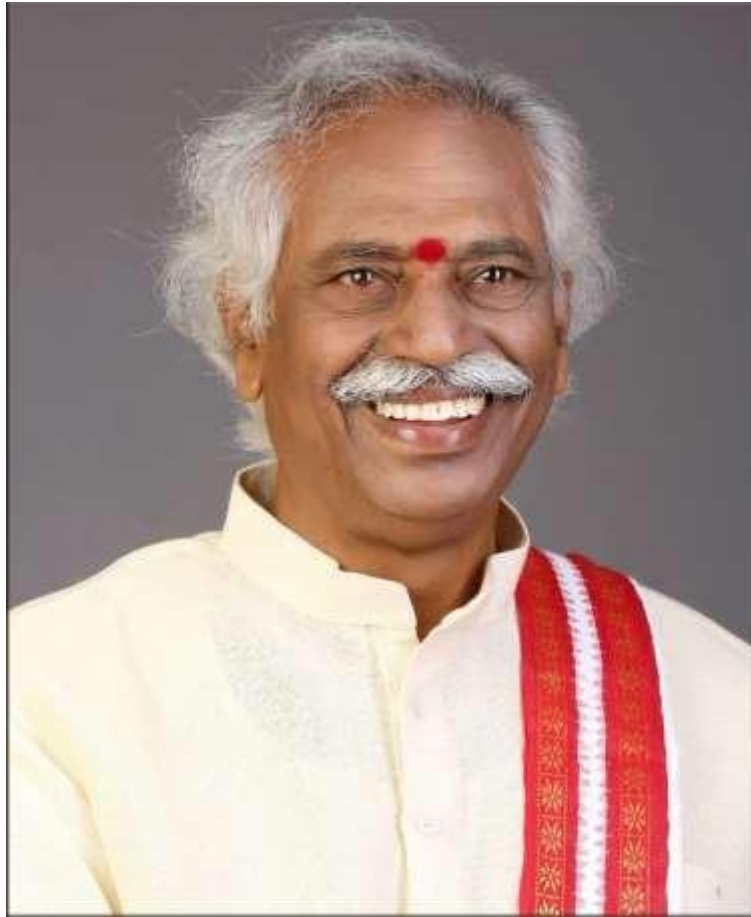
THE TORCH BEARER
(25th September, 1914 – 6th April 2001)

Chaudhary Devi Lal University, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana.

Ch. Devi Lal was a veteran freedom fighter, a crusader against the British Raj and a symbol of patience and fortitude. He proved himself to be a man of action, be it in the freedom movement or the post-independence amelioration of the plight of the suffering peasantry. He was looked upon with love and affection during his younger days and with reverential awe in his later life, when he was popularly nicknamed “Tau”. The welfare of the people was a mission with Chaudhary Devi Lal, who strove hard to see the peoples’ power reflected in the peoples’ rule. He was committed to the development of the backward classes, which included farmers, the oppressed and women. He always wanted the present education system to impart true knowledge. He desired for fundamental and total change in education and meaningful investments in education, especially in a manner relevant to employment for the youth and welfare of the poor. While he addressed the concerns of the youth in terms of education and skill development, he worked for the introduction of several other social welfare measures like providing health facilities, which were taken up in right earnest. As a result, hundreds of schools, colleges, hospitals and health center’s came up in places when none existed before. He also wanted the youth to have a definite goal and make significant contribution towards nation building and construction.

He wanted teachers who could inspire students to participate in constructive work. He also considered it essential that schools be opened which are as good as public schools for the talented children of the economically backward and poor, who otherwise cannot study for want of means. He firmly believed that ‘Village India is real India’. That’s why he regarded it as a ‘dharma’ (duty) to provide a good, balanced diet, necessary clothing and shelter to each individual. He firmly held that ‘true Swaraj’ means participation of the poor, illiterate, underprivileged and millions living in our villages. As the Deputy Prime Minister of India and being one of the architects of the state of Haryana, he took many steps for the agricultural development. His services to Haryana and the country are indeed unforgettable. As reverently called ‘Tau’, the Jan Nayak, a ‘Karmayogi’ and a ‘Colossal’ guide Ch. Devi Lal’s principles and values will always inspire the coming generations.

OUR MENTOR



Shri Bandaru Dattatraya

**Hon'ble H.E. Governor, Haryana and Chancellor,
Chaudhary Devi Lal University, Sirsa**



Vice-Chancellor's Message



The National Education Policy 2020 envisages an urgent need for a quality education system. The delivery of quality education requires capable and dynamic teachers who can motivate and infuse ability, calibre and competency among students willing to join teaching profession in the country. Therefore, the academic programs, which can educate and skill young students as effective educators are of utmost importance especially in the context of objectives laid down in the national policy.

In this context, it is a matter of pride and pleasure for the Chaudhary Devi Lal University, Sirsa (Haryana) in releasing its admission schedule for admissions in Bachelor in Education (B.Ed.) and Master in Education (M.Ed.) for the academic session 2023-24. All educational institutions affiliated with the university in the field of teachers' education are striving to bring excellence among the aspirant tutors. The mission is to educate young people by inducing capabilities that make them academically competent teachers with requisite communication skills, desired level of research orientation, and capacity to stand out among the equals.

The University is expected for designing and developing the curriculum as per national standards and is required to play an effective role in leading and supporting educational entities delivering B.Ed. and M.Ed. academic programs. Therefore, the curriculum with the objectives as laid down in national policies and focused on developing teaching and communication skills, integrating curricular and co-curricular activities were designed in such a manner so that the students can naturally imbibe the desired sensitivity in their persona despite their diversified cultural backgrounds.

I firmly believe that both institutions and academic programs will contribute the best to make the learning effective. I extend a warm welcome to the students and wish them a very bright and successful professional career.

Prof. Ajmer Singh Malik
Vice-Chancellor



Registrar's Message



Dear aspiring students, at CDLU all our endeavours of achieving academic excellence are driven with the goal of creating a solid edifice for a brilliant future of our youth. The pledge to follow the path of achievements and accomplishments is leading us towards imposing apexes. In spite of being in its infancy stage, CDLU is heading towards achieving finesse on academic and non-academic horizons through consistent hard work and commitment.

A concrete demonstration of the extraordinary passion and commitment, recognition for its proactive governance, state-of-the-art infrastructure and facilities; well-equipped laboratories with modern equipment, highly qualified & experienced faculty members and best practices in teaching and learning processes makes the University one of the fastest growing University. Moreover, the University is committed to build an advantageous environment for dissemination of knowledge guided by pioneering philosophy and scientific enquiry. CDLU has already in process of implementation of NEP-2020 and started the new academic programmes in USGS accordingly. UCOPE has been established to launch more society oriented and social outreach programmes.

Facility of online admissions, Learning Outcomes Curriculum Framework, Credit Based Evaluation System, students' participation and involvement in academic and co-curricular works throughout the semester, well-equipped laboratories with modern equipment, Students are provided with abundant opportunities to exhibit their talents in various fields like sports, cultural activities, and many more. The separate hostels for girls and boys, duteous care and systematic planning at various levels make CDLU a torchbearer of the new generation and their brilliant future.

The University makes it assure that Quality Education be provided to students of its affiliated colleges and the facilities at university campus be also utilized by their students.

So, I welcome you all in the university and let us move together on path which leads to academic excellence and holistic development.

Rajesh Kumar Bansal
Registrar

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Shri Bandaru Dattatreya

Hon'ble H.E. Governor, Haryana and Chancellor, Chaudhary Devi Lal University, Sirsa

OFFICERS OF THE UNIVERSITY

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Dr. Rajesh Kumar Bansal Registrar	01666-239819 Fax: 0166-247049
Prof. J. S. Jakhar Proctor	094169-24018
Prof. Arti Gaur Dean of Colleges	01666-247153
Prof. Monika Verma Chief Warden Girls Hostels	09416782066
Prof. Abhey Singh Chief Warden Boys Hostels	08901118777
Prof. J.S. Jakhar Dean Students' Welfare	01666-247153
Prof. S.K. Gahlawat Dean Academic Affairs	01666-239823
Prof. Anu Shukla Dean International Relation	9466173111
Prof. Silender Singh Librarian	9466375887
Prof. Silender Singh Controller of Examinations	01666-239808
Finance Officer	01666-239834

DEANS OF FACULTIES

- | | |
|--|---|
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ADMINISTRATIVE OFFICES

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1.	Vice-Chancellor's office	Dr. Onda Lamba, Assistant Registrar Sh. Dharamveer, Private Secretary	01666-248052 248123 (Fax)	vc@cdu.ac.in	45, Lal Bahadur Shastri Bhawan
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4.	Academic Branch	Smt. Munni Devi, Deputy Registrar	01666-239811	academic@cdu.ac.in	7 & 8, Lal Bahadur Shastri Bhawan
5.	University Grants Commission	Mrs. Munni Devi, Nodal Officer	01666-239811	ugccell@cdu.ac.in	8, Lal Bahadur Shastri Bhawan
6.	Research & Development Cell	Dr. Ram Mehar Singh, Co-ordinator	9416273644	deanresearch@cdu.ac.in	2, Tagore Bhawan
7.	Dean Students' Welfare	Prof. J. S. Jakhar	01666-247154	dsw@cdu.ac.in	Dr. Ambedkar Bhawan
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9.	Directorate of Youth Welfare	Dr. Manju Nehra, Director	9996604977	dyw@cdu.ac.in	Auditorium
10.	Colleges Branch	Prof. Arti Gaur, Dean of Colleges Sh. Bajrang Lal, Asstt. Registrar	01666-247153	collegebr@cdu.ac.in	206 & 207, Lal Bahadur Shastri Bhawan
11.	Examinations Branch	Prof. Silender Singh, Controller of Examinations	01666-239808	coe@cdu.ac.in	15, Lal Bahadur Shastri Bhawan
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15.	Secrecy Branch	Sh. Sanjay Tiwari, Asstt. Registrar	01666-239810	secrecy@cdu.ac.in	Basement, Library Building
16.	Accounts Branch	Sh. Balwan Singh Finance Officer	01666-239834	accountsbr@cdu.ac.in focdlu@gmail.com	118, 119 & 124, Lal Bahadur Shastri Bhawan (108 record room)
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18.	Boys Hostel-II	Dr. Ram Mehar Singh Warden	9416273644	boyshostelcdu@gmail.com	
19.	Girls Hostel-I	Dr. Neelam Rani Warden	9355307112	hbhostelcdu@gmail.com	Girls Hostel
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21.	Girls Hostel-III	Ms. Harmanpreet Kaur, Warden	9588550654	hdhostelcdu@gmail.com	
		Prof. Abhey Singh, Chief Warden (Boys Hostels)	8901118777	hostel@cdu.ac.in	215, Lal Bahadur Shastri Bhawan

22.	Hostel Office	Prof. Monika Verma, Chief Warden (Girls Hostels)	9416782066	hostel@cdu.ac.in	
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25.	Consultancy Cell	Dr. Manju Nehra, Director	9996604977	consultancycell@cdu. ac.in	102, CV Raman Bhawan
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27.	First Appellate Authority	Prof J.S. Jakhar, FAA	01666-247009	faacdlu@ cdu.ac.in	213, Lal Bahadur Shastri Bhawan
28.	Internal Quality Assurance Cell	Prof. Kapil Choudhary, Director Dr. Raj Kumar Co- ordinator	01666-248603 9466006450	iqac@cdu.ac.in	31 & 35 to 37, Lal Bahadur Shastri Bhawan
29.	International Relations and Foreign Affairs	Prof. Anu Shukla, Dean	9466173111	deanirfa@cdu.ac.in	138, Tagore Bhawan
30.	SC/ST Cell	Dr. Kamlesh Rani, Liaison Officer	9315533973	scstcellcdu@gmail.com scstcell@cdu.ac.in	209, Lal Bahadur Shastri Bhawan
31.	Vivekananda Library	Prof. Silender Singh, Librarian	01666-239833	librarian@cdu.ac.in	Vivekananda Library
32.	National Service Scheme Youth Red Cross	Dr. Arti Gaur, Programme Co- Ordinator	8901118777 9254118004	nss@cdu.ac.in ycr@cdu.ac.in	131-133, APJ Abdul Kalam Building
33.	Anti-Ragging Complaint Committee	Prof. Ashok Kumar, Nodal Officer	9812338181	ashokmakkar2004@g mail.com	Dr. Ambedkar Bhawan
34.	Proctor Office	Prof. J.S. Jakhar, Proctor	9416924018	proctor@cdu.ac.in	
35.	Regn. & Scholarship Branch	Sh. Pawan Kumar, Superintendent	01666-247072	cdlurs2011@gmail.com registrationbr@cdu.ac.in	202 & 204, Lal Bahadur Shastri Bhawan
36.	SPIO	Sh. Baljit Kumar Sharma, SPIO	01666-247140	spio@cdu.ac.in	216, Lal Bahadur Shastri Bhawan
37.	U.I.T.D.C.	Prof. Sushil Kumar, Director	94667-39217	uitdc@cdu.ac.in	2 nd Floor, Library Buidling
38.	UGC Coaching Cell	Prof. Silender Singh	8708970958	ugccoachingcell@c dlu.ac.in	212, Lal Bahadur Shastri Bhawan
39.	University Centre for Competitive Examinations (UCCE)	Dr. Raj Kumar (Education)	94679-52114		
40.	University Centre for Distance Learning (UCDL)	Sh. Pawan Kumar, Superintendent	01666-239031	ucdl@cdu.ac.in	101-103, Lal Bahadur Shastri Bhawan (201 & 203 store)
41.	University College	Prof. Silender Singh, Principal	9416964754	uni.college@cdu.ac.i n	Univ. College buidling
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43.	Vigilance Office	Prof. Umed Singh, Chief Vigilance Officer	01666-239817 9812062765	cvo@cdu.ac.in	12, Lal Bahadur Shastri Bhawan
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45.	AISHE	Sh. R.C. Moury, Nodal Officer	9476729731	aishe@cdu.ac.in	209, Lal Bahadur Shastri Bhawan
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49.	National Institutional Ranking Framework (NIRF)	Dr. Ram Mehar Dixit Director/Nodal Officer	9416275644	nirf@cdu.ac.in	6, CV Raman Bhawan
50.	Alumni Association	Prof. Surinder Singh Kundu, Director	9467842999	alumni@cdu.ac.in	101, Information and Guidance Bureau
51.	NEP 2020	Prof. Surinder Singh Kundu, Nodal Officer	9467842999	nep2020@cdu.ac.in	
52.	Ombudsperson	Prof. J. S. Jakhar	94169-24018		

UNIVERSITY AT A GLANCE

Established on 2nd April, 2003, CDLU, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana. This University, set up by the Government of Haryana under Act 9 of 2003 passed by the State Legislature, has a sprawling campus of 213 Acre, 4 Kanal, 12 Marla at Barnala Road, Sirsa.

The university has four Teaching Blocks, well-equipped labs, Vivekananda Library, five well-furnished hostels for boys and girls, Media Centre with a Community Radio Station, a majestic Multi-Purpose Hall and auditorium, Shopping Complex, University Health Centre and the branch of a nationalized bank, Guest House, Vice Chancellor's residence and 144 houses for the teaching and non-teaching staff. Fifth teaching block is near completion, besides extension of other buildings.

The main objective of the University is to facilitate, promote and excel in Higher Education, Research and Consultancy in the conventional as well as emerging areas of knowledge. To enhance the standard of higher education and increase the research activities the University has been connected to National Knowledge Network (NKN) provided through one GBPS (optical fiber) dedicated line under NMEICT project of Ministry of HRD India. Wi-Fi facility has also been provided in the University campus. During the lock down and in the post lock down period the university has adopted online mode of teaching. The process of admission is also online and to ensure the health hazards of the prospective students, the admission process has been simplified and it is expected that the students will be self-accountable in furnishing the relevant information and will enter into academic programmes in full earnestness and with integrity for self-enrichment.

The university at present has (approx.) **61** colleges affiliated to it. The total enrollment of students in UTDs, University College, USGS and Affiliated Colleges crosses 42000.

29 Teaching Departments in the University offers 37 academic programmes under budgeted mode and Self Financing System and University School for Graduate Studies offers 12 programmes as per NEP-2020 in the area of Technology, Management, Commerce, Law, Journalism and Mass Communication, Humanities, Social Sciences, Science and Education. Well-known, reputed and experienced academicians and professionals have been associated in preparing the academic curriculum of different programmes as per the guidelines of the UGC and other regulatory bodies. Teachers of the university have wide national and international exposure.

The emphasis is to impart quality education by providing congenial and liberal atmosphere in the campus through the promotion of extracurricular activities. Sports events at university, state, North Zone and All India Intervarsity level are organized. Students also participate in Youth Festivals at University, State, North Zone and All India level. NSS and Red Cross etc. provide scope for extension activities. Thus the university prioritizes to enable students achieve overall growth of their personality as professionals and humans.

University Vivekananda Library is well stocked with more than 1 lac quality books and journals. Students can access e-books and e-journals through REFREAD through online resources. The reading rooms in the University Library are open for students to study during night under normal conditions.

The University has adopted innovative methods in conducting University examinations. The students of this University have shown commendable results in academics as well as co-curricular activities. With the present pace of progress already acquired, the University looks forward to having a promising future.

The university has signed MOUs with foreign governments/educational institutions in

accordance with the national drive for the internationalization of Indian higher education. The mission is to inculcate productive quality among the students who will strive for the upliftment of humanity at large.

UNIVERSITY SCHOOL FOR GRADUATE STUDIES (USGS)

National Education Policy (NEP) -2020 has provided an impetus to the changing horizons of Higher Education. The University has established University School for Graduate Studies (USGS) in Teaching Block-IV (Dr. APJ Abdul Kalam Bhawan) in order to start new programmes for tuning ourselves to the latest state-of-the-art in Higher Education. USGS will focus on Four Year Degree Programmes (FYDP) to strengthen the graduate studies especially on designing, developing, execution of market and industry oriented demand. To benefit students, society and faculty, the USGS is destined to start undergraduate programmes based on Learning Outcomes Curriculum Framework and as per NEP-2020 such as: (i) B.Sc. Physics (ii) B.Sc. Mathematics (iii) B.Sc. Data Science (iv) B. C. A. (v) B. Sc. Food Science & Technology (vi) B. Sc. Fashion Design & Lifestyle Technology (vii) B. Sc. Physical, Health and Sports Education (viii) B. Com. (ix) B.B.A (x) B. A. Journalism and Mass Communication (xi) B. A. Economics & Finance (xii) Bachelor of Social Work.

The holistic development of the students to compete the changing scenario of the world in the 21st century is of prime importance. USGS is committed to impart quality education comprising academic knowledge and technical skills to the students.

DEPARTMENT OF LAW

The Department of Law was established in 2000 erstwhile of the P.G. Regional Centre of Kurukshetra University, Kurukshetra. The Department is having four programmes namely LL.B. Three Years (Professional) Programme, B.A., LL.B. Five Years (Integrated) Programme, LL.M. Two Years Programme and Ph.D Programme. The Department aims to disseminate legal knowledge to empower people at all levels. The department offers opportunity pathways that attract students with a diverse range of interests and backgrounds and prepare graduates for extra ordinary careers. The Department aspires to promote ethical practice in the legal profession so as to enable fairness and sense of responsibility in legislation, decision making and advocacy. The Department is having separate building only for law students namely Dr. Ambedkar Bhawan (Teaching Block 3). Separate air conditioned library with E- journals, moot court hall, separate common rooms for boys and girls, smart class room, lecture theatres are the features of the department building. The department is having experienced faculty in law and pre law subjects. The Department of Law prepares lawyers leaders to serve the community through meticulously designed legal education, experiential training and professional identity formation with an inclusive environment.

UNIVERSITY CENTRE FOR OUTREACH PROGRAMS AND EXTENSION (UCOPE)

Ambitious Metamorphosis of the University can be achieved by way of establishing a couple of Special Purpose Vehicles (SPVs); one of them is the University Centre for Outreach Programs and Extension (UCOPE) which has been recently established in Teaching Block-IV (Dr. APJ Abdul Kalam Bhawan) of the university.

The COPE envisions to use education and technology for:

- Inculcating basic skills among students;
- Facilitating avenues for training and placement of the students;
- Conducting Outreach and Extension programmes by undertaking training and consultancy services;
- Setting up Centres for focus areas like Gender Studies, Rural Development etc. and Chairs in the name of Celebrated leaders.
- All activities that have hitherto called extracurricular and co-curricular, the academic aspects of such activities will be managed by UCOPE.

The Centre will fill up the gap of skill enrichment and university extension and outreach endowment as envisaged in NEP-2020.

UNIVERSITY CENTRE FOR RURAL STUDIES (UCRS)

Chaudhary Devi Lal University Sirsa is located in the rural hinterland and therefore considered to be educationally backward. The economic life of the university's catchment area in the Sirsa and Fatehabad districts (the colleges of these districts are affiliated to this University) of Haryana state, Bhatinda, Mansa and Barnala districts of Punjab state and Hanumangarh and Sri Ganga Nagar districts of Rajasthan primarily dependents upon on agriculture activities. The rural demographic character of the University necessitates conducting and promoting studies in rural affairs. Thus, the rationale for setting up the University Centre for Rural Studies. The Centre will be headed by a Director (equivalent to the rank of Professor and should have experience of rural affairs related research studies) with adequate staff and own office. The UCRS will:

- a) Prepare, develop and deliver academic programs focusing on rural affairs.
- b) Promote research in rural affairs.
- c) Institute award for excellent research work in rural affairs.
- d) Conduct training programs for elected representatives of PRIs and officials engaged in delivering services to rural people or engaged in rural development.

VIVEKANANDA LIBRARY

Vivekananda Library came into existence in the year 2003. At present, it has an impressive four storey building. The present building of library is easily approachable. Beautiful lawns, add to its grandeur. Special attention is given to the facilities of drinking water, light system and security system. Fully Air Conditioned 3 Reading Halls (24x7) and 3 Reading Halls with stack area, Computer Lab, Periodical Section and Thesis Section for Ph.D. Scholars. All the reading areas of the Library are spacious, peaceful and well furnished with comfortable furniture. The Library is having rich collection of publications which include books, journals, thesis/dissertations, reports, newspapers and magazines etc.

The Library at present has a total collection of 1,13,449 books, lots of e-Journals are available through REFREAD, 895 Thesis and Dissertation, 2131 Reference books, 550 books in regional languages, 560 books for competitive examination, 270 old question paper set in paper bank, 8 Magazines, 1 Discovery Science Magazine and 15 newspapers to cater to the needs of the users. The Library also provides Reference Books including Encyclopedia, Dictionary etc. The SC/ST Book Bank with collection of 2837 books exists in the library for SC/ST students of various departments. The facility of online Journals and database is being provided to the users by INFLIBNET through UGC Infonet Digital Library Consortium Shodh Sindhu. Inter Library Loan facility is also available through DELNET. The Wi-Fi internet connectivity is available in the Library for easy access of internet services. Further, there is an access to E-books within University campus. The concept of fully automation of Library is adopted by the Vivekananda Library.

HOSTELS

At Present, there are five hostels-three for girls and two for boys, namely, Harki Devi Bhawan (Girls' Hostel-I), Kalpana Chawla Bhawan (Girls' Hostel-II), Savitri Bai Phulle Bhawan (Girls' Hostel-III), Lala Lajpat Rai Bhawan (Boys' Hostel-I) and Sardar Patel Bhawan (Boys' Hostel-II with extension). All the five hostels have been provided with tube/LED lights and ceiling fans in every room. Solar panels are also installed at roof top of all these hostels. Electric geysers have been installed in bathrooms. Water coolers with RO system have also been provided. The hostels subscribe several national and regional magazines and newspapers for enabling the students to know what is happening around the world. The facility of 32" Plasma TVs alongwith Dish/DTH facility has been provided in common rooms of all the

hostels. Full A.C. reading hall is available for all girls in Girls Hostel-III. Medical facilities to all hostel residents are provided through the university Health Centre located in University premises. Washing machine facility is also available in Girls Hostel. Besides, one ANM and Ambulance facility has also been provided for the girl residents.

The Chief Warden, along with all Wardens, makes every possible effort to see that the students get a cleaner surrounding within and outside the hostel premises, get hygienic food and always respond to the complaints of hostel residents in a positive manner. A total number of 38 benches (Three-seater each) have been provided in the premises of Girl's and Boy's Hostels separately. In the premises of both Girls Hostels, two separate lawns have been developed and Badminton Courts has also been constructed in four hostels. In Girl's Hostels, the facility of Table Tennis & Badminton and in Boy's Hostels, the facility of Table Tennis, Badminton and Volleyball has also been provided. The Gymnasium facility has been provided in the Hostels. E-rickshaw facility has also been provided for the residents of the hostels.

UNIVERSITY IT & DATA CENTRE (UCC & WEBSITE OFFICE)

IT Facilities and Infrastructure:

1. Internet Connectivity (Lease Lines)

The University has procured the following two (02) different dedicated Internet Lease Lines for uninterrupted and 24 x 7 internet access for its stakeholders:

- i) Dedicated Lease Line (1:1) provided by National Knowledge Network (NKN) with **1 Gbps** bandwidth since 2011.
- ii) Dedicated Lease Line (1:1) procured by University with **500 Mbps** bandwidth from Railtel Corporation of India w.e.f. 08.07.2021 for 3 years.

2. Networking

UITDC has established a University-wide Local Area Network (LAN) and W-LAN/Wi-Fi for providing internet facilities to all stakeholders. An optical Fiber-based LAN setup is having approximately 400 nodes. Wi-Fi connectivity is available 24x7 in all buildings with 411 Access Points.

University has Data Centre/Server Room with high-end and latest configuration servers with uninterrupted power supply for various IT projects like Examination System, Online Admissions, University Website, Digital Library etc.

UITDC prefers the latest and next-generation IT tools and gadgets such as firewalls, L-3/L-2 switches, managed switches, routers, bridges, log servers, etc. for upgrading the existing IT infrastructure.

3. Internet Access

University has recently upgraded the Software-based firewalls by procuring Hardware-based Next- Generation Firewalls to provide a safe, secure and restricted internet browsing environment. UITDC is providing two-tier authentication to all internet users of the University to avoid unauthorized access and misuse of the internet. Each internet user is being allotted a unique user ID and password.

4. Webmail Services

University has subscribed to Google Workspace for Education Fundamentals for facilitating its stakeholders for smooth functioning of teaching-learning processes, online meetings, webmail services for official correspondence, and free data storage/cloud service to store important files, documents, etc

5. Major Hardware installed in Server Room/Data Centre

1. Two Sophos Firewalls XG 650 (HA) with 5 year Licence
 2. Approx. 400 Access Points (AP)
 3. Huawei Layer 3 Switch S9500
 4. Approx. 400 nodes through Huawei Layer 2 Switch S5300
 5. Acer Server to maintain UniFi (Ubiquiti) controller
 6. Seven Servers for various IT projects
 7. AAA Authentication Server
 8. APV 2850 AppVelocity ADC
 9. 20 KVA UPS for server room
- 6. University Computer Centre:** Two Computer Labs (UCC) having 68 Nos. of desktop computers with LAN & Wi-Fi connectivity, adequate furniture and sufficient power backup, have been established on the 2nd floor of Vivekananda Library to facilitate the students, research scholars, and staff members (teaching & non-teaching) as per their requirements. In addition to above, the establishment of three (3) Computer Labs having 113 Nos. of desktop computers with LAN & Wi-Fi connectivity, adequate furniture and sufficient power backup in the Dr. APJ Abdul Kalam Bhawan is under process.
- 7. University Website:** The University Website (www.cdlu.ac.in) is being maintained and updated efficiently, effectively and promptly by the University Website Office. Being very descriptive and informative, the number of global visitors on the University website is increasing day by day. Further, this office has initiated the process of strengthening the website accessibility.
- 8. Social Media:** The social media pages/accounts such as Facebook, Twitter, LinkedIn have been created for sharing the required day-to-day activities & important information and linked with University Website at the Home page tab –follow us!
- 9. Online Admission:** The University has started the process of online admissions under various programmes run by the University Teaching Departments (UTDs) and USGS for the Session 2023-24.

COMPUTER SECTION, RESULTS BRANCH

The Computer Section, Results Branch has been established with aim to digitalize the data and preparation of results. The University is going to develop in-house software for Pre/Post Examination work with the association of NCCF, New Delhi an authorized agency for revamping/reforms in examination, timely declaration of results and issuing of DMCs to all the students of this University. The web-link named www.onlinecdlu.ac.in has been started/activated in this regard.

RESULTS BRANCH

Results Branch is an important Branch of Examinations Wing and working under the control & supervision of Controller of Examinations. The result processing (Pre & Post Examinations) has been switched over to digital platform. The admit card are also issued electronically. All results are also processed digitally. To upgrade examination work including result of the students, an MoU has been signed with NCCF for preparation of in-house customized softwares for pre and post examinations. Every year approx. 50,000 students of various affiliated Degree Colleges, Engg. Colleges, Management Institute, Education Colleges and University Teaching Departments are dealt with by the Results Branch. The prime objective of the Result, Branch is to provide timely declaration of results, DMCs and Degrees. The results and other details of individual students are made available online by providing individual login ID and password to each and every student. Further, the National Academic Depository (NAD) of UGC has also been implemented for the benefit of the students so that the students may access his/her Degrees/DMCs digitally anytime anywhere. The Learning Outcomes based Curriculum Framework (LOCF) for Post Graduate Programmes has also been implemented for the students of the University. Recently, UGC has introduced Academic Bank of Credits (ABC) Scheme. The University has also been implemented the same so that the students can use their earned credits of study in future.

SC/ST CELL

The SC/ST Cell has been established to provide facilities to the SC/ST students of the University as per the instructions of UGC/State Govt. from time to time. SC/ST Cell functions as Grievances Redressal Cell to redress the grievances of SC/ST Students and Employees of the university, and renders them necessary help in solving their academic as well as administrative problems. It also carries out any other work assigned from time to time so as to promote higher education among these communities, suffering from economic, social and education deprivations.

The main objective of the SC/ST Cell is to ensure proper implementation of various schemes of University Grants Commission/Govt. of India/State Govt. introduced from time to time in the interest of such students.

EDP CELL

The following project/tasks are being handled by the Electronic Data Processing (EDP) Cell.

- implementation of Digital University Framework (DUF) in the University w.e.f. session 2017-18. The web-link named cdlu.digitaluniversity.ac has been started/activated in this regard.
- The Android based application (mobile app) named –CDLU e-suidha, is being handled by the EDP Cell and is available to download by the students free of cost at —Google Play Storel.

COLLEGES BRANCH

The Colleges Branch headed by the Dean of Colleges constantly works in coordination with the affiliated Colleges/Institutes for promotion and raising the standards of Higher Education being imparted by the Affiliated Colleges. The strength of Affiliated Colleges is now 61, the detail is as follows:

Total Colleges	= 61
Degree Colleges	= 28
Education Colleges	= 28
Law College	= 01
Sanskrit College	= 01
Engineering Colleges	= 02
Management College	= 01

The following works are also being handled by the Colleges Branch:

1. The efforts are being made by the Colleges Branch to appoint eligible Principal and Teaching staff/Non-teaching staff in the affiliated colleges through duly constituted Selection Committee(s) by the University as per rules. The Colleges Branch make efforts to improve the Physical & Academic Infrastructure and other facilities/amenities in all the affiliated colleges.
2. The Inspection Committees are constituted by the Vice-Chancellor to verify the infrastructure, other facilities and other relevant record available with the affiliated colleges
3. The Colleges Branch monitored all the Colleges to remove deficiencies, if any, pointed by the Inspection Committee at the time of Inspection.
4. The provisional affiliation/permanent affiliation are also granted to the Colleges affiliated with this University.

THE UGC CELL FOR COACHING SCHEMES

FOR SC, ST, OBC (NON-CREAMY LAYER) AND MINORITIES

The University had established the UGC Cell for Coaching Schemes for SCs, STs, OBCs (Non Creamy Layer) and Minorities. General candidates holding BPL Cards (Below Poverty Line) under 12th five-year plan. The Cell implemented the following coaching schemes: -

1. Remedial Coaching
2. Coaching for Entry into Services
3. Coaching for NET/SET

WELFARE SCHEMES FOR SC/DSC/BC STUDENTS

The University ensures proper implementation of various schemes of the UGC/Government of India/State Government concerning admission, scholarship etc. for the welfare of the students of reserved categories. The guidelines as revised from time to time by the Central and State Governments are displayed on the Notice Boards, prominent places and in the University prospectus for the benefit of the students belonging to SC/DSC/BC category. The guidelines are strictly adhered to. Apart from Post- Matric Scholarship for SC/DSC/BC students, the State Merit Scholarship for students with Physical Disabilities are also offered.

CAREER AND COUNSELING CELL

A Career and Counseling Cell has been established in the University to address the diverse socio- economic handicaps, linguistic differences and geographic backgrounds of the heterogeneous population of students coming to the University vis-à-vis equity of access and placement opportunities through availability of appropriate institutional support information. The Career and Counseling Cell also helps the students by providing appropriate guidance to establish linkages with the world of work and locate career opportunities. This cell is actively involved in carrying out vocational guidance and campus based interviews. The following are the major objectives of the cell:

- To gather information on job avenues and placements in different institutions and concerns related to the Programme(s) offered by this University.
- To analyze information in the local, regional and national contexts to explore its relevance and utility for the students in their placements and on job-training.
- To organize Seminars and Guidance Workshops for informing the students about the emerging Professional Trends and Events, job profiles, leadership roles, entrepreneurship, market needs and risks and implementation of national socio-economic policies and to impart training in soft skills.
- To promote discipline, healthy outlook and positive attitudes for strengthening National Integration and removal of narrow provincial preferences and prejudice.

UNIVERSITY SCIENCE INSTRUMENTATION CENTRE

Recently, University Science Instrumentation Centre (USIC) has been established in CV Raman Bhawan (Science Block) of the University. It will work as Central Instrumentation Lab with necessary and sufficient sophisticated equipments of scientific importance within the reach of faculty members as well as research scholars for research activities. In addition, it will provide service for the maintenance of scientific instruments as far as possible.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The University has constituted the Internal Quality Assurance Cell (IQAC) to instil the momentum of quality consciousness and continuous assessment and improvement. The cell works to develop a quality system of conscious, consistent and catalytically programmed action for improving the academic and administrative performance of the HEIs and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The IQAC achieved the above said

goals by offering itself the National Assessment and Accreditation Council (NAAC) for inspection. Grade from NAAC is considered Hall Mark of the quality of any HEI. The University has been Accredited with Grade –B|| valid for a period of five years.

STUDENTS' WELFARE

This office is actively involved in issuing bus passes to the daily passenger students and organizes the events like:

1. Awareness Campaign on HIV/AIDS.
2. Health Awareness/Checkup Camp.
3. Educational and Industrial Tours to different places.
4. Helps the University Teaching Departments students to participate in Inter Colleague tournaments and Inter University tournaments in various games.
5. Assists in procurement of Yearly Group Insurance Scheme of regular students of the University Teaching Departments.
6. Organizes the Annual International Yoga Day on 21st June.
7. Arranges Students' Induction Programme/ Orientation Programme.
8. Organizes Annual Athletic Meet.
9. The facilities of E-Riksha for students etc.

DIRECTORATE OF YOUTH WELFARE

The Directorate of Youth Welfare, Chaudhary Devi Lal University undertakes the cultural activities to strengthen the awareness of Indian heritage, foster positive values of goal setting, patience & perseverance, competitiveness yet mutual cooperation & co-ordination in the students. The directorate celebrates all important days such as Independence Day, Republic Day, National Youth Day, Martyrdom Day and International Women's Day to commemorate the sacrifices of our warriors and to motivate the students for patriotism. The directorate organizes Talent Hunt Competition in the beginning of the academic session to identify and to motivate the students to take part in different cultural activities such as Dance, Theatre, Music, Literary and Fine Arts. Further the directorate organizes University Youth Festival in the month of October/November in all events notified by Association of Indian Universities (AIU). Students of University and Colleges participated in Zonal Youth Festival & National Inter-University Youth Festival. Chaudhary Devi Lal University Won 5 prizes at National Level Youth Festival held at Bengaluru, Karnataka. CDLU team participated in International Youth Festival too & mark their presence by winning the medals. We are among the fastest growing entity & ensure the overall development of the student.

SPORTS COUNCIL

Sports activities of the University are being run under the Sports Council. The University has following playfields: Handball (1), Football (1), Volleyball (2), Netball (1), Korfball (1), Kho-Kho (1), Kabaddi (1), Wrestling (1), Basketball (2), Judo (1), Athletics Track & Multipurpose Hall for indoor sports activities and Gym (female & male).

The University is providing following Sports Facilities:

- TA/DA during Inter University Tournaments.
- Free Sports Kit and Track Suits to the players participating in Inter University Tournaments.
- Scholarship/Prize money to the players winning positions in Inter University Tournaments is given as under:-
 1. 1st Position Rs. 28,000/-
 2. 2nd Position Rs. 24,000/-
 3. 3rd Position Rs. 21,000/-

UNIVERSITY HEALTH CENTRE

The university Health Centre located in the Shopping Complex on the 1st floor from room no. 101-104. It has sufficient place for OPD, dispensary and in ward. It has facility of consultation, medicines & laboratory tests, treatment at free of cost. There is an Ambulance to carry the sick students to referral hospitals. The Health Centre provides its services during games, physical efficiency tests and functions organized by university. The students, the employees of the university and their dependents are availing the medical facilities being provided by the University Health Centre.

YOUTH RED CROSS

Youth are the pillars and future leaders of the country. Today's youth is tomorrow's India. The Youth Red Cross, the youngest wing of Indian Red Cross Society, Haryana State Branch is active at the University Level. A Youth Red Cross Unit is working in the University Campus for this purpose. A fifteen member YRC Committee of CDLU, Sirsa has been constituted under the chairmanship of the Vice-Chancellor to promote the YRC activities in all the colleges/institutions within the jurisdiction of the university. Meeting of Executive Committee at University Level and of students volunteers are called from time to time to decide about the YRC future plans.

RESEARCH & DEVELOPMENT CELL

University has a functioning office of Dean Research which acts as a pivot entity to streamline and coordinate research related activities. Of lately, the office of Dean Research has been restructured keeping in line with University Grants Commission circulars in this regard. Accordingly, a Research & Development Cell has been established in the University which comprises six different bodies. The Cell is guided by its apex body namely Research Advisory Council which lays down the goals of the Cell. Five other committees namely Finance and Infrastructure Committee, Research Programme and Policy Development Committee, Collaboration and Community Committee, Product Development and Commercialization Committee, and IPR, Legal and Ethical Matters Committees have also been constituted to achieve the goals set by the Advisory Council. Cell is headed by the Dean Research and coordinated by Coordinator, R&D Cell

RTI CELL

The RTI Cell deals with RTI applications and RTI appeals on behalf of the University under the provision of the RTI Act and provides information to the information seekers.

ANTI RAGGING COMMITTEE

Anti-Ragging Committee supported by Anti Ragging Squad and a Nodal Officer ensures that there are no incidences of Ragging, bullying and baiting of new students on the campus. Ragging is a criminal offence and is strictly prohibited in the University. A student, if affected, can approach the Nodal Officer to redress his complaint. The Committee comprises Proctor, Dean Student's Welfare, Chief Wardens, Director Youth Welfare, Assistant Dean Students' Welfare and Hostel Wardens are also members of the Anti Ragging Committee/ Squad/Cell. The Anti Ragging Committee also has some outside members prominent along whom are SDM and DSP head quarter Sirsa besides some other important citizen of Sirsa.

ANTI EVE-TEASING COMMITTEE

EVE-teasing is a criminal offence. Making unwanted gestures towards girls or passing offensive comments are not only immoral acts but also subject to penal action under Indian Penal Code. Boys student are advised not to indulge in such acts. University has an Anti-Eve

teasing Committee headed by the Vice-Chancellor. The Committee comprises Dean Academic Affairs, Proctor, Chief Warden, Dean Students Welfare, Dean of Colleges, Controller of Examination, Lady Warden, SDM Sirsa, City Magistrate, Sirsa, DSP (HQ), Sirsa, SHO (City), Sirsa besides some student representatives and important citizens are also its members.

WOMEN COMPLAINTS COMMITTEE

Women Complaints Committee for women employees and girls against sexual harassment was constituted as per University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.

UNIVERSITY COLLEGE

University College was started with 06 Teaching Departments in the Campus. Well-known, reputed and experienced academicians and professionals have been associated in preparing the academic curriculum of different programmes. It is important to mention here that special attention has been given to follow the guidelines of the UGC and other regulatory bodies in preparing the programme curriculum. The emphasis is to impart quality education by providing congenial and liberal atmosphere in the campus through the promotion of extracurricular activities. More emphasis are laid down on the learning outcomes and the development of cognitive and streaming students.

NATIONAL SERVICE SCHEME

National Service Scheme (NSS) is a noble experiment in academic expansion. It inculcates the spirit of voluntary work among the students and teachers through sustained community interactions. It brings out academic institutions closer to society. It shows how to combine knowledge and action to achieve results, which are desirable for community development. National Service Scheme at University College has been established with the objective of providing students with an opportunity to develop their overall personality by taking part in various Social Service Schemes.

FACILITIES

- ❖ Day-Care Centre
- ❖ Sports Grounds
- ❖ Health Centre
- ❖ 24X7 Ambulance
- ❖ Gymnasium & Yoga Centre
- ❖ Bank (with ATM)
- ❖ Canteen
- ❖ Children Park
- ❖ Amphi Theatre
- ❖ 400+computers
- ❖ 24X7 internet
- ❖ E-rickshaw
- ❖ AC Bus

OMBUDSPERSON

The objective of the Ombudsperson is to provide opportunities for Redressed of certain grievances of students already enrolled in any institution, as well as those seeking admission to such institutions, and a mechanism thereto.

IMPORTANT DATES (2023-24)

Sr. No.	Particulars	Admission Schedule Department of Education
1.	Online availability of Handbook of Information, Online Registration, acceptance of Applications	08.09.2023
2.	Display of category-wise 1 st merit list	22.09.2023
3.	Display of category-wise 2 nd merit list	27.09.2023
4.	Display of category-wise 3 rd Physical Counseling merit list	03.10.2023
	Display of category-wise 4 th Physical Counseling merit list	06.10.2023
5.	Commencement of Classes	27.09.2023

The Handbook of Information can be downloaded from University website i.e. www.cdlu.ac.in;cdluadmissions.ac.in

Email: chairpersondoedu@cdlu.ac.in

ONLINE ADMISSION SCHEDULE (2023-24)

Schedule for Admission to 4-Year Integrated Teacher Education Program (ITEP), Secondary Stage (BSc. B.Ed. and B.A. B.Ed.), being running in the Department of Education, Chaudhary Devi Lal University, Sirsa. The Merit list will be Prepared by the Department of Education on the Basis of Score Card of NCET 2023 Issued by the NTA.

Sr. No.	Schedule	Date
1	Opening of portal for Online Registration and submission of Application	08.09.2023
2	Last Date for submission of Application	18.09.2023
3	Provisional Merit List	19.09.2023
4	Special provision for making correction in reservation category / quota, including uploading of supporting documents if any, on the admission portal <u>Request for any correction regarding the above be sent at the email id: itepadmission@cdu.ac.in</u>	20.09.2023 up to 5:00PM
5	Provisional 1 st Merit List (after corrections, if any)	21.09.2023
6	1 st Physical Counselling (Fee submission upto 25.09.2023)	22.09.2023
7	Display of vacant seats	26.09.2023
8	2 nd Physical Counselling (Fee submission upto 29.09.2023)	27.09.2023
9	Display of vacant seats	30.09.2023
10	3 rd Physical Counselling (Fee submission upto 04.10.2023)	03.10.2023
11	Display of Vacant Seats if any for Physical counselling	05.10.2023
12	4 th Physical Counselling (Fee submission upto 07.10.2023)	06.10.2023
13	Final cut off Date of Admission (Fee submission upto 16.10.2023)	15.10.2023
14	Commencement of Classes	27.09.2023

Abbreviations:

AI: All India

HO: Haryana Open

SC: Scheduled Caste

DSC: Deprived Scheduled Caste

BC: Backward Class

EWS: Economically Weaker Section

IMPORTANT INSTRUCTIONS AT A GLANCE

1. No one who is already in employment (whole time or part time or in honorary capacity) shall be admitted to this Course in department of Education without taking leave from the employer for full academic session.
2. It will be the responsibility of the candidate to ensure eligibility for admission before applying for the course. If on verification at a later stage, it is found that a candidate does not fulfill the eligibility conditions, his/her candidature will be cancelled and the fee deposited by him/her shall be forfeited.
3. On-line registration-cum-Counselling fee shall be deposited by the candidate online through Credit / Debit Cards and Net Banking.
4. All the candidates must verify their personal information during online registration.
5. Candidates must take print-out of their online Application Form. This print-out has to be signed and submitted at the time of reporting for admission.
6. The outcome of counselling will be displayed on www.cdlu.ac.in; cdluadmissions.ac.in as per admission schedule. No individual allotment letter will be sent to the candidates applying Registration and password allotted to them and report to the allotted college.
7. Candidates will produce all the relevant certificates in original including registration-cum-counselling fee receipt for verification.
8. At the time of reporting, if documents are found to be correct on verification by the Department then provisional admission letter will be issued to the candidate by the department. The candidate shall check all the entries in this provisional admission letter and should sign it and preserve it for further reference.
9. If a candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect or false at any stage then his/ her admission shall be cancelled and all fees and other dues paid by him/ her shall be forfeited. The University may take further action, as deemed fit, against the candidate in accordance with law.
10. All the rules and regulations for submission of migration certificates by the candidates who have passed the qualifying examinations from other Universities will be applicable as per the rules of the University.
11. In case of ambiguity about any rule, the interpretation of the same by the University shall be final.
12. All legal disputes relating to admission to these courses, will be subject to Courts having jurisdiction at Sirsa.
13. The attendance rules of the University will be applicable on the students.
14. All the updated latest information/notices/changes/modifications will be displayed on the University website.
15. The candidates are required to visit the website regularly to obtain the latest information.

ONLINE ADMISSION PROCEDURE

The candidates who seeks admission in ITEP (B.A.B.Ed.& B.Sc.B.Ed.) Started by Department of Education Chaudhary Devi Lal University Sirsa may follow the following steps for counselling and admission process.

A. Online Registration

- Candidate should visit website www.cdlu.ac.in; cdluadmissions.ac.in
- Candidates should go through Handbook of Information for gathering information/instructions in detail about counselling schedules and procedures. Softcopy is available on the websites www.cdlu.ac.in; cdluadmissions.ac.in
- For Counselling in ITEP, The candidates will report in the department of education as per key dates mentioned in the admission schedule.
- For participation in online admission process, a candidate has to register by submitting personal data/requisite information correctly in the online application form. On submitting this data/ information user Id and password will be generated/ created for use in future logins by the candidate.
- For subsequent logins, candidates will be able to login directly with their user Id and password. Candidates should remember to logout at the end of their session so that the details filled by them cannot be tampered with or modified by unauthorized person.
- Candidates are advised to record/remember their password for future logins and not to disclose or share their password with anybody.
- It is solely the responsibility of the candidates to verify that their personal data including Category, Subcategory, Group (Science and Arts), Residential Status, gender etc. are consistent with documentary evidence.
- If the personal data submitted /entered by the candidates are found to be wrong at the time of certificate verification either during reporting or at a later stage, the allotment of seat/ provisional admission is liable to be cancelled.
- Candidates should take a print out (hard copy) of the online application form containing the above personal data for future use.

B. Payment of Registration & Counselling Fee

- For depositing of registration and counselling non-refundable fee of Rs. 1000/- for General Candidate and Rs. 625/- for SC/BC/DAP and Girl candidates of Haryana State, visit website www.cdlu.ac.in and select mode of payment available on above website for the deposition of registration and counselling fee.
- Last date for payment of Registration-cum-counselling fee for Counselling in ITEP in department of education is as per key dates mentioned in the admission schedule (HBI).

Note-The candidate fails to registered as per the dates mentioned in admission schedule cannot be considered for admission in ITEP.

- Candidates must take a print out of their submitted application form . This print out has to be signed and submitted at the time of reporting for admission.

C: Online Seats Allotment

First Physical Counselling

Seats will be allotted as per the counselling Schedule and seat matrix mentioned in HBI. Candidates will have to personally report to the department of education Chaudhary Devi Lal University Sirsa for subsequent counselling as per schedule.

Second Counselling

Seats will be allotted against vacant seats available after the first round of allotment and reporting. Registered candidates who were not allotted seats in the first round of seat allotment will be considered for second round of counselling. The Candidates who, at any stage, cancel their provisional admission will not be considered for the subsequent round(s) of counselling. Also, if candidates fail to satisfy the minimum educational qualifications prescribed, their allotment of the seat shall automatically stand cancelled and such candidates will not be considered for the subsequent round(s) of counselling..

D Reporting at department of Education for admission in ITEP

The outcome of the different rounds of seat allotment will be displayed on the websites www.cdlu.ac.in; cdluadmissions.ac.in. (as per admission schedule). Individual allotment letters will not be sent to the candidates by the university. All the candidates who get an allotment should take print out of their application form and will report to the department of Education as per specified schedule for taking admission, failing which their seat allotment shall stand cancelled. Candidates will produce all the relevant certificates in original including registration and counselling fee receipt for verification along with provisional allotment letter, a signed print out of their online application form. At the time of reporting if documents are found correct on verification and the fee is paid (as mentioned in the Handbook of Information) by the candidate, then a provisional admission letter will be issued to the candidate by the department. The allotment of their seats is liable to be cancelled, if the personal data viz. Category, Sub-category, Group (Group-I Science, Group-II Arts) residential status (Bonafide Residents of Haryana or All India Category), percentage of marks in qualifying examination, gender etc. submitted by the candidates at the time of registration is found to be wrong at time of verification of the original certificates, But, if the candidate is found to be eligible after the correction in personal data, the candidate may be considered for subsequent rounds of counselling, if any, against the vacancies only. If a candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect or false at any stage then his/ her admission shall be cancelled and all fees and other dues paid by him/ her shall be forfeited. The University may take further action, as deemed fit, against the candidate in accordance with law. The allotment of the seats to candidates who do not report within the stipulated period to the department of Education will be cancelled.

List of documents to be brought at the time of reporting in the institute:

The candidates, at the time of reporting must bring the following Original Certificates/ Documents/ Testimonials along with two sets of duly attested photocopies with them. Any candidate, who fails to produce any of the required Certificate/Document /Testimonial at the time of reporting the institution, will forfeit his/her claim to admission.

- (i) Matriculation/ High School Certificate
- (iii) 10+2/Intermediate/Senior Secondary School Examination Certificate & Detailed Marks Card with at least 50 percent marks
- (iv) Character Certificate:
 - (a) **Regular Candidates:** The candidates who have passed their qualifying exam from school as regular students are required to submit the Character Certificate. **Private Candidates:** Candidates, who have passed the qualifying examination as private candidates should submit their Character Certificate, duly signed by a Notary Public.

(b) **Gaps in study:** Candidate who have gaps in their academic career after the qualifying exam., must furnish a gap certificate, in the form of affidavit on non-judicial stamp paper

(v) **Residents Certificate** as per Annexure- XXI, if applicable: Candidates, who have passed their qualifying examination from a school located in the State of Haryana will be deemed to

be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.

- (v) Scheduled Caste Certificate as per Annexure- XII, if applicable.
- (vi) Backward Class Certificate as per Annexure- XIII, if applicable
- (vii) Certificate in respect of Persons with Disabilities Candidates if applicable.
- (viii) Certificate required to be furnished by the Children & Grand-children of Freedom Fighters as per Annexure- XVII, if applicable.
- (xi) Certificate from Ex-Servicemen of Indian Deference Services or Para-Military Forces- Annexure- XVIII.
- (xii) Provisional Allotment Letter
- (xiii) Original Receipt of Registration & Counselling Fee.
- (xiv) Print out of Online Application form along with their locked Choice.

Note:

- (i) All Original documents, 04 latest passport size photographs and 02 sets of attested photo-copies of all applicable documents/testimonials/certificates must be brought at the time of reporting.
- (ii) The original certificates shall be returned back after verification by the department.
- (iii) 2 sets of attested copies of certificates/documents/testimonials will be verified & signed by the Principal or his authorized representative & will be retained for registration purposes in the University.
- (iv) If the original certificates are not in Hindi/ English, duly certified Hindi/ English version/ translation of such certificates will be required.

INSTRUCTIONS FOR DEPARTMENT

1. The Department shall constitute an Admission Committee to be appointed by the Vice - Chancellor from amongst the teachers of the Department.
2. Verification of the documents of the candidate will be done by the respective Admission Committee of Department at the time of reporting for admission, by comparing with the original certificates against which candidate has been allotted seat. Any entry or information filled/ made by the candidate, if found to be false, shall entail automatic cancellation of admission.
3. The admission committee shall ensure that the Candidate has deposited the fee as per his / her entitlement.
4. Department is required to update admission status online on www.cdlu.ac.in, cdluadmissions.ac.in strictly as per admission schedule so that the subsequent counselling may be conducted as per schedule mentioned in HBI
5. Information about only those candidates, whose admission status has been reported online, will be forwarded to Registration Branch of University
6. All the rules and regulations for submission of Registration Return of students admitted in ITEP will be applicable as per the rules of the University.
7. Under no circumstances the original certificates of the candidate should be retained by the department, the candidate seeking admission will submit two sets of his/her documents/certificates duly self-attested by Candidate, at the time of reporting in the department. The Chairperson of the department will authenticate these documents/certificates after comparing these from the originals and the originals will be returned to the candidate

Eligibility Conditions

Eligibility Conditions for Admission to ITEP as per NCTE Norms are as under:

- (a) Candidates with at least 50% marks in 10+2/Intermediate/Senior Secondary School Examination in Science and Arts Stream, are eligible for admission to the programme.
- (b) The relaxation is applicable for SC/ST/PWD categories as per the rules of the Central Government/State Government.

Note:

- (i) There shall be no rounding off of percentage of marks of the qualifying examination from 0.5% and above to next higher number for determining the eligibility i.e. 49.5% and above will not be rounded off to 50%.
- (ii) 47.5% marks for SC/ST candidates of Haryana State only. As per letter dated :-16-07-2014
- (iii) 47.5% marks for Blind /Persons with Differently Abled and visually/Hearing Impaired candidate.

(iv) Compartmental candidates will not be allowed for admission in ITEP in any case.

PREPARATION OF MERIT LIST FOR ADMISSION

Merit for admission in ITEP shall be based on scores obtained in the NCET examination Conducted by NTA. However, if two or more candidates have obtained equal marks, following procedure will be used for the preparation of merit.

- (i) Candidate senior in age will be given first preference
- (ii) If tie still persists, then marks obtained in 12th will be considered
- (iii) If tie still persists, then marks in 10th will be considered to break the tie

DIVISION OF SEATS

50 of the total seats in each college shall be reserved for Group-I i.e. Science group candidates. Other 50 seats shall be reserved for Group-II i.e. Arts Group Candidates.

Session	No. of Seats	All India	All India (EWS)	HOGC (Open)	HOGC (EWS)	HOGC Total = (Open+EWS)	SC	DSC	Total SC+DSC	BC-A	BC-B	Total BC-A+BC-B	DAP
	50	6	1	19	2	21	5	4	9	7	5	12	1
2023-24						0.21			0.09			0.12	
	100	14	1	39	4	43	9	8	17	14	9	23	2
2023-24						0.43			0.17			0.23	

Note: During 2023-24, 3% Horizontal reservation meant for Ex-Serviceman/ Freedom Fighter and their Dependent(s) will be given in the ratio of 1% each in General, SC and BC categories. The fraction will be carried forward and as and when it will complete one seat, it will be allotted to said category. In case of SC and DSC, BC-A and BC-B, rotation will be followed i.e. if the one complete fraction set is given to SC then the next seat will be given to DSC, similarly in BC-A and BC-B

SEAT MATRIX

Distribution of Seats (Category-wise for ITEP in Department of Education, Chaudhary Devi Lal University, Sirsa)

GROUP-I Science Group												
CATEGORY	AI	AI-EWS	HOGC	HOGC-EWS	SC	DSC	BC-A	BC-B	DAP	ESM (BC-B)	Total	
Department of Education (CDLU-Sirsa)	6	1	20	2	4	4	7	5	1	0	50	
GROUP-II ARTS Group												
Department of Education (CDLU-Sirsa)	7	1	19	2	4	5	7	4	1	0	50	

Note: Benefit of seats in group I & II provided in academic session 2023-24 interchanged during this academic session. Benefit of ESM seat is provided to Arts group for the session 2023-24, will be interchanged with science group, and will be followed subsequently.

RESERVATION OF SEATS

1. Department of Education:

- (A) 15% of the total seats shall be open and will be filled on All India basis including Haryana.
- (B) Remaining 85% seats are reserved for bona fide residents of Haryana and will be filled up as detailed below:

The seat matrix has been prepared on the basis of the reservation policy notified by the Govt. of Haryana vide Notification No. 22/10/2013 – IGSIII dated 28/2/2013 and 22/12/2019-IGS.III dated 25.02.2019, and instructions received from the State Govt. from time to time on the following basis:

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIO)	15% of the sanctioned Intake
i) All India Open	90% of All India quota
ii) Economically Weaker Section (EWS) of All India quota.	10% of All India quota
b) State Quota	85% of the sanctioned Intake
i) Haryana Open General Open Category (HOGC)	40% of the State Quota
ii) Reserved category of Haryana	60% of the State Quota
iii) Scheduled Caste (SC)	20% of State quota (SC 10%, DSC 10%)
iv) Backward Classes of Haryana (A) (BCA)	16% of State quota
v) Backward Classes of Haryana (B) (BCB)	11% of State quota
vi) Economically Weaker Section (EWS)	10% of State quota
vii) Differently Abled Persons	3% of State quota

In the event of quota reserved for Physically Handicapped remain unfilled due to non-availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-serviceman/ Freedom Fighter and their dependents by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block-B of Backward Classes category is concerned year wise rotational system will be adopted. For example, if Block-A of Backward Classes are given seats in academic year 2014, the next Block i.e. (B) Block of Category of Backward Classes will be given seats in the next academic year 2015 and so on. Further, a roster register for reservation of seats for ex- servicemen/freedom fighter shall be maintained and carry forward all fractions till one seat is accumulated through different fractions over the years. As and when the total comes to one seat will be provided. The Chairperson of the Department and Principal of the college concerned shall maintain the record for the purpose.

Definitions of Disabilities:

Definitions of categories of disabilities are given below:

- (I) (a) Blindness: “Blindness” refers to a condition where a person suffers from any of the following conditions namely:-
- Total absence of sight; or
 - Visual acuity not exceeding 6/60 or 20/200 (snellen chart) in the better eye with correcting lenses; or
 - Limitation of the field of vision subtending an angle of 20 degree or worse:
- Low vision: ‘Person with low vision’ means a person with impairment of visual functioning

even after treatment or standard refractive correction but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

- (II) Hearing Impairment: "Hearing Impairment" means loss of sixty decibels or more in the better ear in the conversational range of frequencies.
- (III) (a) Locomotor disability: "Locomotor disability" means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.
- (b) Cerebral Palsy: "Cerebral Palsy" means a group of non-progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, pre-natal or infant period of development.
- (c) All the cases of orthopedically handicapped persons would be covered under the category of "locomotor disability or cerebral palsy".

Guidelines for Reservation:

1. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State govt. from time to time.
2. In case seats of DSC remains vacant, the same will be filled up from the SC candidates and vice versa. Similarly, if the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa. Further, if the reserved seats of EWS category remains vacant, then these will be filled up from HOGC/AI open as the case may be.
3. If a candidate of Haryana General, SC and BC also applies for Differently Abled/ESM/DFP category, he/she will be considered first for Haryana General, SC and BC category.
4. If the quota reserved for Differently Abled Persons candidates remains vacant due to non-availability of candidates, these seats will be given to ESM and their wards, dependents of Freedom Fighters and wards of Military Personnel who died in operation 'Vijay' on the basis of their merit.
5. In case the number of applications is/falls less than the number of sanctioned seats in any Programme, the vacant seats under reserved categories except SC will be filled as follows:
 - I. The seats remaining vacant in any other Reserved Category shall be filled from Haryana Open category, if the candidate belonging to the respective category is not available at the time of physical presence.
 - II. Further, in case, the seats remain vacant in Haryana Open category, the same will also be thrown open to All India Open category.
 - III. In case the number of applications received in any category is less than the number of sanctioned seats, all the vacant seats will be thrown open to as per the above two clauses.
 - IV. **No SC/DSC seat will be converted into General category.**
 - V. Roster System will not be maintained in case of admissions as per Haryana Govt. instructions.
 - VI. Candidates claiming reservation under Scheduled Caste, Backward Class (Block 'A' & 'B') and EWS (**Govt. notification and certificate available at www.cdlu.ac.in**) categories will submit the certificate as per **Annexure-XII**, **XIII** and affidavit as per **Annexure-XIV** regarding income proof to decide creamy layer category, **Annexure- IX**, respectively.
6. Certificate from ward of Deceased/Disabled/Discharged Military/Para-Military personnel/Ex Servicemen or Ex-Personnel of Para-Military Forces – **Annexure- XV must be enclosed with the admission form for taking the benefit of reservation.**

The seats reserved for ESM category shall be offered in order of following priorities:

- a) Wards of Ex-servicemen died in action while in active service.
- b) Ex-serviceman himself.

- c) Wards of Ex-servicemen.
- d) Wards of Paramilitary Forces.
7. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the Programme(s)) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. The Admission Committee can recommend for verification in case of any doubt to the concerned Chief Medical Officer. Differently abled candidates belonging to Haryana are required to submit the certificate as per **Annexure-XVI**.
 8. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-XVII**.
 9. ESM and their wards of Haryana are required to submit the certificate as per **Annexure- XVIII**.
 10. For horizontal reservation, ESM/DFP candidates of General, SC and BC category will also have to furnish ESM/DFP certificate as mentioned above.
 11. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.01.2013 in the LPA 98/2013 (O&M) CWP No. 20359 of 2012, Sh. Ishwar Singh Vs KUK & Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
 12. Eligible candidates whether from Haryana or from reserved categories will compete for seats allocated under All India Category.
 13. A candidate, who applies for reserved category will be considered first in general category. In case, he/she does not get a seat of his/her choice in general category, then he/she will be considered for reserved category as applicable. The category of allotted seat may be higher than the actual category of the candidate.
 14. If the number of seats in any particular category is not a round figure, 0.5 or above will be taken as one and less than 0.5 shall be ignored, except that in Physically Handicapped, Children & Grandchildren of Freedom Fighters and Ex-Servicemen and their Wards Categories, at least one candidate will be admitted from all the three categories in total, even if the share is less than 0.5 seats provided the number of sanctioned intake in the particular Programme(s) is 30 or above.
 15. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bona fide residents of Haryana.
 16. In case of tie for admission against sports seats, the applicant who has won position in higher tournament will be admitted.
 17. A person belonging to the General Category married to a person belonging to the Scheduled Caste or Backward Classes, shall not be entitled to the benefit of reservation vide letter no. 22/76/2012-GSIII dated 22.03.2012 from Chief Secretary to Govt., Haryana.
 18. The State Govt. of Haryana has decided to provide following concessions to the students belonging to Jammu & Kashmir for their admissions in the Colleges and Universities of Haryana.
 - (i) Relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.
 - (ii) Increase in intake capacity upto 5% course-wise.
 19. The Govt. Notification No. 22/12/2019-1GS.III dated 25.02.2019 for Economically Weaker Section (EWS) is attached. **The reservation in admission to the EWS candidates shall be given as per the Guidelines and Instructions supplied by the State Government i.e. 10% is to be given in both State Quota seats under State Policy and All India Quota seats under Central Government Policy separately (Annexure- XIX).**
 20. The State Reservation Policy is being followed.

21. The reservation policy of State of Haryana applied

HOW TO APPLY

- (1) Download Handbook of Information. Read it carefully to ensure your eligibility and acquaint with the requirements for submission of Online Application Form, No separate information will be sent to any candidate in this regard. Handbook of Information can be downloaded from the website of CDLU, Sirsa: www.cdlu.ac.in
- (2) Candidates have to apply for Admissions 2023 online ONLY by accessing the website. Application forms other than online mode will not be accepted in any case.
- (3) Candidates are advised to upload all the relevant documents and testimonials along with their application form for ascertaining their Date of Birth, Eligibility, Category as well as for calculating the Merit for Admission Purpose. Before starting to fill up the online application, keep ready with you the following details, and images of documents (size of image of any document should not exceed 50 kb):
 - (a) A Valid Email ID (the email should be valid for at least 1 year), a valid mobile number as all information via SMS will be sent to this number.
 - (b) Image of scanned photograph in jpg / jpeg format.
 - (c) Image of scanned signature in jpg / jpeg format.
 - (d) Personal details (will fetch from PPP/family ID in case of Haryana)
 - (e) Image of scanned Matriculation or equivalent examination certificate in support of the date of birth and marks.
 - (f) Image of scanned 10+2 or equivalent examination certificate in support of the marks.
 - (g) Image of scanned Certificate showing marks obtained in NCET conducted by NTA.
 - (h) Image of scanned Certificate on the prescribed proforma for candidates belonging to SC/ BC/ EWS/ DFF/ ESM/ DAP categories of Haryana.
 - (i) Image of scanned Income Certificate of Parental Income from all sources, in case of Tuition Fee Waiver (TFW) quota and BC (A) & (B) Category candidates.
 - (j) Image of scanned Bonafide Resident Certificate as per Appendix, if applicable. Candidates who have passed their qualifying examination from the State of Haryana will be deemed to be Haryana residents and will not be required to submit a certificate of bonafide resident of Haryana as per guidelines of Appendix.
 - (k) Character Certificate as per following details:
 - (1) **Private Candidates:** Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate.
 - (2) **Candidates who have recently qualified:** Candidates who have passed/appeared in the qualifying examination in 2023-24 session must submit Character Certificate from the Head of the Institution last attended as per specimen given in Annexure.
 - (3) **Gaps in study:** Candidate who have gaps in their academic career after the qualifying exam., must furnish a gap certificate, in the form of affidavit on non- judicial stamp paper or certificate from the employer (if in the service) and should also furnish separately the character certificate of gap period duly attested by Notary Public.

Note:

- (i) **The candidates must ensure that they have obtained the relevant certificate(s) from the appropriate competent authority approved and notified by Govt. of Haryana.**
 - (ii) **It is the sole responsibility of the candidate to upload all necessary documents/ certificates/ testimonials/fees with the application form. Discrepancy, if any, shall not be communicated to the candidates by the department/institute.**
 - (iii) Not uploading of required documents will be considered as incomplete application form. The same will be identified and rejected for admission by the Admission Committee of the concerned institute/ college.
 - (iv) Upload the correct Photograph and Signature as the facility for correction in images will not be given.
- (4) Visit the official website and follow the following procedure:

- (a) Click on 'New registration' tab.
- (b) Fill basic details like email, mobile number, name, password etc.
- (c) A confirmation message will be send to your registered email id / mobile number. Applicant is advised to fill up the e-mail ID carefully, failing which the registration process shall not get completed, since a verification link shall be sent to the applicant's e-mail ID and the registration process shall get completed only when the verification link is clicked upon and the E-mail ID is verified. Once the registration process is completed. A registration ID of the candidate will be generated. This registration ID will be communicated to the registered mobile and email ID of the candidates. Candidates shall ensure that their email-ID and registered mobile No. remains valid for one year from the date of application.
- (d) Now login using user id and password.
- (e) Fill the details in the application form carefully.
- (f) Fill other details like education, personal, address and etc.
- (g) Upload your passport size photograph, signature and other documents in the prescribed format as required.
- (h) Select the Category / Group (Group-1 Science & Arts) in which you want to apply.
- (i) Now pay the application fee through online mode. Candidates can submit their application fee using debit card/ credit card or net banking.
- (j) Take a printout of the filled application form and report in the concerned department.

Alumani Association Fee	100	-	100	-	100	-	100	-
NSS	20	-	20	-	20	-	20	-
Govt. Share	80	-	80	-	80	-	80	-
University Share	-	-	-	-	-	-	-	-
R.K. Foundation Fund	70	-	70	-	70	-	70	-
Holiday Home Fee	10	-	10	-	10	-	10	-
Other Charges	610	700	610	700	610	700	610	700
Total Fee	15000	15000	15000	15000	15000	15000	15000	15000
<p>The logiblity fee of rs. 100/- in respect of the students who have passed 10+2 from Haryana Board of School of Education, Bhiwani should not be charged in this academic session too as recommended by the DGHE, Panchkula vide memo no. 60501 DHE-120007/63/2020-UNP (STATE)-DHE dated 11.12.2020 approved by the academic Council in its 28th meeting vide resolution no. 05 dated 20.04.2021.</p>								
<p>Library fee of Rs. 1000/- for UTD's shall be charged from students on admission for full programme and the same shall be refundable after completion of degree on issue of No Dues Certificate from the Librarian.</p>								
<p>Financial Assistance may be given to the deserving poor students from the Students Aid Fund as per University rules. The students will have to apply for student Aid Fund that to the DSW.</p>								
<p>Fee Heads in respect of Library (Rs. 100/- per sem.), medical (Rs. 50/- per sem.), women Cell (Rs. 10/- per odd sem.), Internet Charges (Rs. 200/- per sem.), Generator Charges (Rs. 50/- per sem.), Renovation fund (Rs. 100/- per sem.) and University Magazine fund (Rs. 50/-per sem.) (Total Rs. 560/-) merged in the Head of other funds w.e.f. the academic session 2023-24.</p>								

ANNEXURE-I

Instructions regarding Bonafide Residents of Haryana issued vide letter No. 62/ 17 / 95-6 GSI dated 3rd October, 1996, No. 62/32/2000-6 GSI dated 23rd May, 2003, No. 62/27/2003-6 GSI dated 29th July, 2003 and No.62/62/2011- GSI dated 17th January, 2012 by the Chief Secretary to Government, Haryana.

Subject: Guidelines regarding Bonafide residents of Haryana.

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification no procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical / medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate: -
 - (I) Candidates, who have passed the examination qualifying therefore selection in an institution from a school/college in Haryana.
 - (II) Children/Wards (if parents are not living)/ Dependents: -
 - (i) Of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (ii) Of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (iii) Of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
 - (III) Children/wards (if parents not living) / dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - (IV) Children/wards (if parents are not living)/ dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana,
 - (V) Children/Wards (if parents are not living)/ dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - (VI) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - (VII) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to anyone of the above mentioned categories are:

- (a) Citizen of India;
 - (b) Produce an affidavit to the effect that they or their children/wards (if parents are not living) / dependents have not obtained the benefit of Resident in any other State.
- (VIII) Children & Wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana.
- 2 All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub- Divisional Officer (Civil) of the District/ Sub-Divisions /Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by the irrespective Heads of Departments.
 - 3 Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
 - 4 If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid upto the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
 - 5 The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/technical/medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.

ANNEXURE-II

SELF DECLARATION BY THE PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. _____ (full name of parent/guardian) Father/Mother/Guardian of, (full name of student with University Roll No.), having been admitted to _____ (name of the Institution), have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:
 - (a) My ward will not indulge in any behaviour or act that may constitute as ragging under the Ordinance.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may constitute as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward shall be liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against my ward under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any Institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, The admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2023.

Signature of the Parent/Guardian

Name _____

Address _____

Tel./Mobile No. _____

Email ID _____

ANNEXURE-III

Subject:- Supreme Court order dated July 08, 2020 in Civil Appeal No. 2718/2020 (Arising out of SLP (C) No. 21429 of 2019) in the matter titled as Aryan Raj Vs. Chandigarh Administration and others.

Please refer to office letter No. 22920-42/Clerk-4/DW/SJI/ 2020 dated 27.11.2020 on subject cited above.

The above mentioned Civil Appeal No. 2718/2020 (Arising out of SLP (C) No. 21429 of 2019) titled as Aryan Raj Vs. Chandigarh Administration and others Hon'ble Supreme Court of India in its order dated July 08, 2020 observed that Scheduled Castes/Scheduled Tribes candidates are required to obtained 35% passing marks to pass in the aptitude test as against the requirement of 40% for general candidates. The relaxed criteria of 35% pass marks in aptitude test shall apply to the candidates with disabilities also for admission.

The Hon'ble Supreme Court Directed all States/UTs to take up the matter with Department of Education, Culture, General Administration and other concerned department on the following aspects:-

- a. Adopt a uniform qualifying criteria for Persons with Benchmark Disabilities included the Rights of Persons with Disabilities Act, 2016 candidates of Scheduled Castes and Scheduled Tribes categories for admission to various higher educational courses
- b. Issue appropriate advisory to all Universities to develop courses suitable for Persons with Intellectual developmental mental disabilities for their educational empowerment.
- c. Consider increasing such number of seats in the discipline of painting and applied art.

All above mentioned Universities of Haryana State and Higher Education Department, Haryana need to send information regarding policies followed by them on above said matter.

Deputy Director (DW)

for Director, Social Justice & Empowerment Dept.,
Haryana, Chandigarh

Enclst. No. Clerk-4/DW/SJI/2020, dated

A copy of the above is forwarded to Director, Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), Govt. of India, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi dated 11.11.2020 for information.

Deputy Director (DW)

for Director, Social Justice & Empowerment Dept.,
Haryana, Chandigarh.

ANNEXURE-IV

E-mail:- unpdghehry@gmail.com

From

Director General Higher Education,
Haryana, Panchkula.

To

The Registrar,

1. Kurukshetra University Kurukshetra.
2. Maharishi Dayanand University, Rohtak.
3. Chaudhary Devi Lal University, Sirsa.
4. Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat)
5. Indira Gandhi University, Meerpur (Rewari).
6. Chaudhary Ranbir Singh University, Jind.
7. Chaudhary Bansi Lal University, Bhiwani.
8. Dr. B.R. Ambedkar National Law University, Rai (Sonapat)
9. Gurugram University, May field Garden, Sector-51, Gurugram.
10. Maharishi Balmiki Sanskrit University, Mundri, Kaithal.

Memo No. 18/23-2020 UNP (4)

Dated, Panchkula, the 19-02-2020.

Subject: Minutes of meeting held on 27.09.2019 under the Chairpersonship of Smt. Keshni Anand Arora, Chief Secretary regarding taking decision for the needed amendment in the entry qualification of higher education courses in respect of ITI pass outs (further to 10th & 12th equivalency provided to ITI graduates by Haryana Board of School Education..

Kindly refer to the subject cited above.

I have been directed to forward a copy of letter no. T-5 Equivalency(10+2) Compatibility/Higher Education/2019/trg./1720 dated 23.01.2020 and a copy of letter no. T-5/Equivalency (10+2)/Compatibility/Higher Education 2019/Trg. 21466 dated 04.11.2019 received from the Director, Skill Development & Industrial Training Department Haryana for taking necessary action in the matter. It is also requested to supply the Action Taken Report through e-mail by tomorrow positively. Email ID is unpdghehry@gmail.com.

Kindly treat it as most urgent.

DA:- As above.

Heelan
Superintendent UNP
for Director General Higher Education,
Haryana, Panchkula.



461 UC-41
4-2-2020

Skill Development and Industrial Training Directorate, Haryana

CFMS No. 2671 Dated 27/1/20
D/O PSHE

24/11/2020

PSHE
27.1.20

D4HB

LGHE & SECY.
DIARY No. 10.10...
Date 28.11.2020

- To
1. Director/ Director General
Higher Education Department, Haryana.
 2. Director/ Director General,
Technical Education Department, Haryana.

Memo No. T-5/Equivalency(10+2)/Compatibility/Higher Education/2019/trg./ 1720
Dated: 23-1-2020

Subject:-

Minutes of meeting held on 27.09.2019 under the chairmanship of Smt. Keshani Anand Arora, Chief Secretary, Haryana regarding taking decision for the needed amendment in the entry qualifications of higher education courses in respect of ITI pass outs—Reg.

As cited above.

Kindly refer to this Directorate letter no. 21466 dated 04.11.2019 on the subject

It is informed that meeting held on 27.09.2019 under the chairmanship of Smt. Keshani Anand Arora, Chief Secretary Haryana regarding taking decision for the needed amendment in the entry qualification of higher education courses in respect of ITI pass outs (further to 12th equivalence provided to ITI Graduates by Haryana Board of School Education) to the said meeting. Chief Secretary Haryana directed the Higher Education/Technical Education Department for writing to UGC, if needed, else direction be issue to all colleges of Haryana for granting admission to all ITI equivalent holders in BA, B.Com. and B.Voc. courses. It was also directed by worthy CS that the process of issuing direction/notification to colleges be completed by 31.10.2019 (copy of minutes of meeting enclosed for reference). But still this Directorate has not received any confirmation whether these directions have been issued or not.

Therefore, In view of above, you are requested to kindly look into the matter and send the present status of initiated action at your level.

Additional Director (Tech.),
for Director, Skill Development and Industrial
Training, Department, Haryana

CC:

1. PS to Chief Secretary, Haryana for information please.
2. PS to ACSSDIT for information please.
3. PS to Administrative Secretary, Higher Education Department, Haryana
4. PS to Administrative Secretary, Technical Education Department, Haryana
5. PA to DSDIT for information please.

SKILL DEVELOPMENT AND INDUSTRIAL TRAINING DEPARTMENT, HARYANA
IP-2, SECTOR 3, NEAR MAJRI CHOWK, PANCHKULA
E-MAIL: adtman@saimi@gmail.com

D4HE
28-1-20

ADCC

29/11
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RY

225
Skill Development and Industrial Training Directorate, Haryana
IP-2, Sector-3, Near Majri Chowk Panchkula. adtmanoj@saini@gmail.com

To

1. Additional Chief Secretary to Govt. of Haryana,
Medical Education and Research Department.
2. Principal Secretary to Govt. of Haryana,
Higher & Technical Education Department, Haryana.
3. Director General,
Higher & Technical Education, Haryana.
3. Dr. N. Gopu Kumar, Joint Secretary,
UGC, New Delhi
4. Lt. Col. K. Bansal, Director,
AICTE, New Delhi
5. Sh. Bhupendra Singh, Deputy Secretary,
Coord. & Monitoring Cell, Haryana.
6. Sh. K.K. Kataria, Director,
Technical Education Department, Haryana.
7. Dr. Malti, Deputy Director,
Medical Education & Research Department, Haryana.
8. Dr. Preeti, Deputy Director,
Medical Education & Research Department, Haryana.

Memo No. : T-5/Equivalency (10+2)/Compatibility/Higher Education/2019/ Trg./ 21466
Dated: 4-11-19


Subject:-

Minutes of meeting held on 27.09.2019 under the chairpersonship of Smt. Keshni Anand Arora, Chief Secretary regarding taking decision for the needed amendment in the entry qualifications of higher education courses in respect of ITI pass outs (further to 10th & 12th equivalence provided to ITI graduates by Haryana Board of School Education).

Kindly refer to the subject cited above.

Please find enclosed herewith the minutes of meeting held on dated 27.09.2019 under the Chairpersonship of Smt. Keshni Anand Arora, IAS, W/CS for availing the opportunities to ITI pass outs of Higher Education and Employment for your kind information and further necessary action.

Encl.: As above


Additional Director (Tech.),
for Director, Skill Development & Industrial
Training Department, Haryana.

CC.:

1. PS to CS, Haryana for information please.
2. PS to ACS, SD&IT for information please.
3. PA to DSD&IT for information please.

(22)

Action III: For availing admission to ITI pass outs of related trades of Medical Courses like Nursing etc. -

Matter was deliberated at a length, representative of Medical Education & Research Department, Haryana, Dr. Malti, Deputy Director apprised that biology is the basic essential requirement for medical courses, therefore, worthy CS has directed to re-examine this issue and resubmit. It is pertinent to mention here that no ICMR representative was present during this meeting.

Miscellaneous: Apart from the above, the following directions were given by Worthy Chief Secretary during this meeting:

- (i) Steno Dual (Hindi & English) can be started at ITI level in order to meet the requirement of Steno(s) in dual language.
- (ii) Old age home care related course should be introduced at ITI level.
- (iii) CSC can be empanelled/engaged for providing spoken English course at ITI level to impact soft skills for enhancing employability.

The meeting ended with a vote of thanks to the Chair

Subject: Minutes of meeting held on 27.09.2019 under the chairpersonship of Smt. Keshni Anand Arora, Chief Secretary, Haryana regarding taking decision for the needed amendment in the entry qualifications of higher education courses in respect of ITI pass outs (further to 10th & 12th equivalence provided to ITI graduates by Haryana Board of School Education).

A meeting was held on 27.09.2019 under the chairpersonship of Smt. Keshni Anand Arora, Chief Secretary, Haryana regarding taking decision for the needed amendment in the entry qualifications of higher education courses in respect of ITI pass outs (further to 10th & 12th equivalence provided to ITI graduates by Haryana Board of School Education). In view of the compatibility committee remarks/footnote in its report, respective bodies i.e. AICTE, UGC and ICMR were specially invited in this meeting and the following were present during this meeting:

1. Sh. Devender Singh, IAS, Addl. Chief Secretary, SDIT Department, Haryana.
2. Sh. Ankur Gupta, IAS, Principal Secretary, Higher & Technical Education Department Haryana.
3. Sh. A.Sreenivas, IAS, DG Higher & Technical Education Department Haryana.
4. Dr. N. Gopu Kumar, Joint Secretary, UGC, New Delhi.
5. Lt. Col. K. Bansal, Director, AICTE, New Delhi.
6. Sh. Bhupendra Singh, Deputy Secretary, Cord. & Monitoring Cell, Haryana.
7. Sh. K.K. Kataria, Director, Technical Education Department, Haryana.
8. Dr. Malti, Deputy Director, Medical Education & Research Department, Haryana
9. Dr. Preeti, Deputy Director, Medical Education & Research Department, Haryana
10. Sh. Manoj Saini, Assistant Director (Tech.), SDIT Haryana

At the outset of discussion meeting, Sh. Devender Singh, ACS SDIT apprised that Haryana Board of School Education (HBSE), Bhiwani has recently provided equivalency to ITI courses (entry qualification 8th and 10th) with 10th or 10+2 for the purpose of vertical mobility into higher education as well as for employment opportunities. He also told that around 2321 ITI pass outs had appeared in the language exam taken by HBSE in July, 2019 & 63% have been got the equivalency certificate from HBSE and 92% trainees have opted the Hindi language. According to the granted HBSE equivalency to ITI pass outs, two separate issues are to be addressed as the following:

- (i) HBSE has provided an open equivalency to ITI pass outs which has opened the pathways for ITI pass-outs not only for Higher education but also for employment opportunities. As we aware that maximum of Group D and many of Group C posts in Haryana are being filled with the essential qualification as 10th and 10+2, a common rule/legislation is to be passed which is in process for all Departments/ Boards/ Corporations for considering eligible to equivalent ITI Pass holders for all such posts which have essential qualification as 10th and 12th.
- (ii) There is a need in the amendment in the entry qualification in the Bachelor courses as 10+2 or its equivalent so as to open the pathway for ITI equivalency holders in B.A. , B. Com., B.Tech. etc.

In respect of the needed amendment in the entry qualification in the Bachelor courses as 10+2 or its equivalent so as to open the pathway for ITI equivalency holders in B.A. , B. Com., B.Tech. etc. The following discussion and decision were held during the meeting:

Action I: Amendment in the entry qualification in the Bachelor courses as 10+2 or its equivalent so as to open the pathway for ITI equivalency holders in B.A. , B. Com. etc.

Matter deliberated at a length and representative of UGC Sh. N. Gopu Kumar, Joint Secretary apprised that UGC has already mentioned the admission qualification for bachelor courses as 10+2 or its equivalent. Now further, State Statutory bodies like Higher Education/Technical Education Department has to issue directions for implementing the equivalency in the colleges of Haryana. Worthy Chief Secretary directed the Higher Education/Technical Education Department for writing to UGC, if needed, else direction be issued to all colleges of Haryana for granting admission to all ITI equivalent holders in B.A. & B.Com. & B. Voc. Courses. The process of issuing direction/ notification to colleges be completed by 31.10.19

Action II: For availing admission to ITI pass outs in B. Tech./B.E. 1st year after clearing the common Engineering test.

Matter deliberated at a length and representative of AICTE Lt. Col. K. Bansal, Director, AICTE did not agree with the SDIT request and he clarified that only candidate with 10+2 with PCM can take admission in Engineering streams i.e. B. Tech./ B.E. Therefore, worthy CS has directed to re-examine the issue and resubmit the case.

ANNEXURE-V



ज्ञान-विज्ञान विपुलाय

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा विभाग, भारत सरकार)
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D. O. No. F. 1-15/2009 (ARC) pt.III

16 SEP 2022 September, 2022

Dear Madam/Sir,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, in exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in & www.antiragging.in.

It is once again brought to your kind notice that ragging is a criminal offence and UGC has framed regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. These regulations are mandatory and all institutions are required to take necessary steps for its implementation in toto including the monitoring mechanism. Any violation of these regulations will be viewed seriously. If any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations or fails to punish perpetrators of incidents of ragging suitably, it will attract punitive action against itself by the UGC.

You are requested to step up anti-ragging mechanism by way of adequate publicity through various mediums: constitution of Anti-Ragging committee and Anti-Ragging squad, setting up of Anti-Ragging Cell, installing CCTV cameras at vital points, Anti-Ragging workshops and seminar, updating all websites with nodal officers' complete details, alarm bells etc. Regular interaction and counseling with the students, identification of trouble-triggers and mention of Anti-Ragging warning in the institution's E-prospectus and E-information booklets/brochures must be ensured. Surprise inspection of hostels, students' accommodation, canteens, rest cum recreational rooms, toilets, bus-stands must be carried out & Anti-Ragging posters must be displayed at all prominent places like Admission Centre, Departments, Library, Canteen, Hostel, Common facilities etc. These posters are available on UGC website www.ugc.ac.in. The size of posters should be 8x6 feet. Any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident must be undertaken.

Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail the Anti-Ragging Helpline at helpline@antiragging.in. For any other information regarding ragging you may please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. Centre for Youth (C4Y) on Mobile No. 09818044577 (only in case of emergency).

UGC also drives an Anti-Ragging Media Campaign through different modes and has undertaken the following activities to promote the campaign which are available on UGC website i.e. www.ugc.ac.in

- UGC developed 05 TVCs of 30 seconds each with different perspective i.e. Parents, Victim and Offenders.
- UGC designed and distributed 04 types of posters amongst Universities / Regulatory Authorities / Councils / IITs / NITs / other educational institutions for their prominent display.
- UGC consecutively organized 02 Anti-Ragging Competitions for students/faculty/general public for the wider awareness of the menace of ragging.

CONTINUATION SHEET

-02-

In compliance of the 2nd Amendment in UGC Regulations, you are requested to make it compulsory for each student and every parent to submit an online undertaking every academic year at www.antiragging.in

You are also requested to implement the revised procedure for students to file online Anti-Ragging affidavit. The student will receive an e-mail with his/her registration number. The student will forward that e-mail to the Nodal officer in his/her university/college e-mail. (Please note that the student will not receive pdf affidavits and he/she is not required to print & sign it as it used to be in the earlier case).

Universities/Colleges have to display the email address and contact number of the Nodal Officer of Anti-Ragging Committee of their university/college on their website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities, etc.

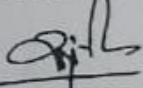
Universities and Colleges are requested to insert a mandatory column in their university/colleges admission form as per the given format:

Anti Ragging Undertaking Reference no:	<input type="text"/>
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Universities are also requested to fill online compliance on www.antiragging.in and also immediately instruct all the colleges under their purview to follow it.

With kind regards,

Yours sincerely,


(Rajnish Jain)

The Vice-Chancellor of all Universities

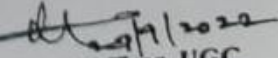
O/o Nodal Officer, UGC
Chaudhary Devi Lal University, Sirsa.

Endst. No. /N.O./UGC/2022/1439-41



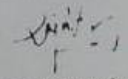
Dated: 27/9/22

Copy of the PUC overleaf is forwarded (through email) to the following for information and further necessary action:

1. The Nodal Officer, Anti-ragging Committee, CDLU, Sirsa.
2. The Deputy Registrar, Academic Branch, CDLU, Sirsa.
3. The Dean Academic Affairs, CDLU, Sirsa for information please.


Nodal Officer, UGC

ANNEXURE-VI
Fee Refund Policy

 <p>प्रो. रजनीश जैन सचिव Prof. Rajnish Jain Secretary</p>	 <p>सत्यमेव जयते</p>	<p>विश्वविद्यालय अनुदान आयोग University Grants Commission (Ministry of Education, Govt. of India) बहादुरशाह जफर मार्ग, नई दिल्ली-110002 Bahadur Shah Zafar Marg, New Delhi-110002 Ph: 011-23236288/23239337 Fax: 011-2323 8858 E-mail: secy.ugc@nic.in</p>
D.O.No.2-71/2022(CPP-II)		2 nd August, 2022
Subject: Fee refund policy 2022-2023		
Respected Madam/Sir,		
<p>As you are aware that the University Grants Commission has issued 'the UGC guidelines on examination and academic calendar in view of the Covid-19 pandemic' on 16th July, 2021, wherein UGC has stipulated the provision of refund of fees on account of all cancellations of admissions/ migrations of students during the academic session 2021-2022. Also, UGC on 12th July, 2022 has requested the higher educational institutions to fix the last date of their under graduate admission process after declaration of result of class XII by CBSE so as to provide sufficient time to such students for admission in under graduate courses. Also, it may be noted that several entrance examinations including CUET, JEE Main, JEE Advance etc. have been delayed, due to which admissions may continue up to October, 2022.</p>		
<p>In view above, and in order to avoid financial hardships being faced by parents, it has been decided by UGC that full refund of fees should be made by the higher educational institutions on account of all cancellations of admissions/ migrations of students up to October 31, 2022 for the academic session 2022- 2023 as a special case. It is made clear that the entire fee, including all charges, should be refunded (i.e., there should be zero cancellation charges) on account of cancellations/ migrations up to October 31, 2022. Thereafter, on cancellation/ withdrawal of admissions up to December 31, 2022, the entire fee collected from a student should be refunded in full after deducting not more than Rs.1000/- as processing fee.</p>		
<p>All the Higher Educational Institutions are requested to ensure the compliance of the UGC directions in respect of refund of fee in view of COVID-19 Pandemic related factors.</p>		
With kind regards,	Yours sincerely,	
		
	(Rajnish Jain)	
To,		
The Vice-Chancellors of all universities The Principals/Directors of all colleges / institutes		

ANNEXURE-VII

Parivar Pehchan Patra (PPP) shall remain mandatory for Haryana Students for taking admissions. Also, the caste/reservation/financial benefits given to the candidate shall be on the basis of verified caste/income fetched through PPP. Any unverified data of PPP of the candidate shall lead to his candidature considered in General Category only.

No. 22/132/2013-IHRH
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT

Dated, Chandigarh, the 31st August, 2022

To

- 1 All the Administrative Secretaries to Government Haryana.
- 2 All Heads of Departments in the State
- 3 All the CAs/MOs of all Boards/ Corporations/ Public Sector Undertakings
- 4 All the Divisional Commissioners in Haryana State.
- 5 The Registrar of Punjab & Haryana High Court, Chandigarh.
- 6 All the Deputy Commissioners & Sub-Divisional Officers (Civil).
- 7 The Registrars of all the Universities in the State of Haryana.

Subject: Regarding issuing Income Certificates through SARAI, portal.

Sir/Madam,

I am directed to invite your attention to provisions of the *Haryana Parivar Pehchan Act, 2021 (20 of 2021)* which provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database namely Family Information Data Repository (FIDR) contains PPN alongwith corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Government/any Government agency/local authority. State Government has been empowered under Section 8 of the Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Repository (FIDR) has now made it feasible to issue Income Certificates across the counter through SARAI, portal.

3. Keeping in view the above, Government has decided to issue instructions regarding issuance of Income Certificates, in suppression of previous instructions, if any, as under:-

(i) **Portal for issuance of Income Certificate.—**
Income Certificate shall be issued to eligible residents of Haryana on provision of PPN through the SARAI, portal (<https://saraiharyana.gov.in/>). Facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner cum District Citizen Resources Information Officer).
These certificates will be issued on the basis of verified data on income contained in FIDR.

(ii) **Person who is entitled to obtain Income Certificate.—**
A person who is a resident of State of Haryana shall be entitled to obtain Income Certificate on provision of PPN and having income verified in FIDR.

(iii) **Verification of Income.—**
The income shall be verified on the basis of the verified data contained in the Family Information Data Repository (FIDR) in accordance with the provisions of the Haryana Parivar Pehchan Act, 2021 and notifications issued thereunder.

(iv) **Competent Authorities for issuance of Income Certificate.—**

Income certificates shall be issued on provision of PPN through SARAI portal (<https://saraiharyana.gov.in>) to eligible residents of Haryana by ADC cum- D.R.O. (Additional Deputy Commissioner-cum- District Citizen Resources Information Officer) under his jurisdiction through his facsimile signature on the certificate.

(v) **Online Service for verification of income based on PPN.**

Residents seeking to get their income verified in FDR may visit <https://meraparivar.haryana.gov.in/ReportGrievance> portal. Once the request for verification of income is made by the resident on this portal, designated IC will verify and mark the same as verified in the FDR for the resident.

(vi) **Validity of an Income Certificate.—**

(i) An Income Certificate once issued (in its standard format) shall be valid for the current financial year, i.e. till coming 31st March (included) from the date of issuance of the certificate.

(ii) An Income Certificate may become invalid at any time during the financial year, if after due process, it has been concluded that the income was incorrectly mentioned on the certificate or wrongly verified in the FDR, due to any reason whatsoever.

(vii) **Grievance Redressal and Correction Process.—**

If an applicant is not in agreement with his income contained in the FDR, then he/she may lodge his/her grievance for re-verification on the Grievance Module of the PPN portal (<https://meraparivar.haryana.gov.in/ReportGrievance>). The grievances will be dealt with as per the mechanism separately notified by Haryana Parivar Pehehan Authority under the provisions of the Haryana Parivar Pehehan Act, 2021.

(viii) **General Terms and Conditions.—**

(a) The Income Certificate is usable without any restriction wherever it is accepted (i.e., subject to the criteria laid down by the entity accepting the certificate) and hence no usage/applicability restrictions shall be mentioned on the certificate.

(b) From the effective date of this order, only the Income Certificates issued through SARAI portal in the format prescribed by the Citizen Resources Information Department, based on PPN and corresponding verified data contained in the FDR shall be valid Income Certificates.

(c) An Income Certificate obtained by means of any fraud, misrepresentation or concealment of facts or by any other illegal means shall be declared as invalid and the benefit availed by the candidate/applicant shall be withdrawn and legal action including criminal proceedings will be initiated against the applicant for misrepresenting the facts and playing fraud, as well as against the officials/authorized persons for incorrect/ wrong verification by collusion or otherwise. In such an event, the income shall

be marked as NOT VERIFIED in the FIDR.

- (d) Mere issuance of an Income Certificate does not entitle a person holding such certificate to any benefit that may be admissible under various Government schemes implemented from time to time. Hence, it is important that the authority concerned examines the applicant's entitlement to any specific benefit in accordance with the instructions on the subject at any given point of time. Other eligibility criteria for a particular scheme shall be addressed separately by the authority extending such benefit.
- (e) All Haryana Government organisations (including Departments, Educational Institutions, Boards, Corporations and Societies) are required to accept the Income Certificate in its standard format prescribed by the Citizen Resources Information Department from time to time.
- (f) Any Government organisation accepting physical copy of the income Certificate for the purpose of any scheme, benefit etc. may check the real-time status of the verified income of the person to whom the certificate pertains, on the PPP portal.

4. No Government Department of Haryana shall obligate any resident of the State to submit income related proof documents if he/she provides PPN and his/her income is marked as verified in Family Information Data Repository (FIDR).

5. The above instructions/guidelines may kindly be brought to the notice of all the concerned for strict compliance.

Yours faithfully,

Satbir Singh

Under Secretary Human Resources Department,
for Chief Secretary to Govt. Haryana.

Endst. No. 22/132/2013-IIIRIII

Dated : Chandigarh, the 31st August, 2022

A copy is forwarded to the following for information and necessary action -

1. Secretary, Haryana Public Service Commission, Panchkula
2. Secretary, Haryana Staff Selection Commission, Panchkula

Satbir Singh

Under Secretary Human Resources Department,
for Chief Secretary to Govt. Haryana.

ANNEXURE-VIII

BC Creamy Layer

HARYANA GOVT. GAZ. (EXTRA), NOV. 17, 2021 (KRTK. 26, 1943 SAKA)

3893

HARYANA GOVERNMENT
WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

Notification

The 17th November, 2021

No. 491-SW(1)-2021.— In exercise of the powers conferred under clause (d) of Section 2 and Sub-section (2) of Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 808-SW(1), dated the 17th August, 2016 and the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 1282-SW(1), dated the 28th August, 2018, the Governor of Haryana hereby specifies the following criteria for exclusion of persons within the Backward Classes as Creamy Layer as per Annexure appended hereto.

Annexure

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
I	Constitutional Posts/Constitutional Personalities	Son(s) and daughter(s) of (a) President of India; (b) Vice President of India; (c) Judges of the Supreme Court and of the High Courts; (d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner, Comptroller & Auditor General of India; (e) Persons holding Constitutional positions of like nature. (f) Member of Parliament or Member of Legislative Assembly.
II	Service Category A. Group A and Group B/ Class I and II officers of the All India, Central and State Services. B. Employees in Public Sector Undertakings etc.	Son(s) and daughter(s) of (a) Parents, either or both of whom is or are a Class-I officer (Group A Officer) or Class II officer (Group B Officer); The criteria enumerated in A above in this Category shall apply mutatis mutandis to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. Pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category V below shall apply to the officers in these Institutions.
III	Armed Forces including Para Military Forces (Persons holding civil posts are not included)	Son(s) and daughter(s) of Parents either or both of whom is or are in the rank of Major or above in the Army or to equivalent posts in the Navy or the Air Force or the Para Military Forces.
IV	Property Owners Agricultural holdings	Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than the land permissible under the Haryana ceiling on land Holdings Act, 1972 (26 of 1972).

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
V.	Income Test / Wealth Test	<p>Son(s) and daughter(s) of parents Having gross annual income of Rs. 6 lakhs or above OR Possessing wealth above Rs. 1 Crore for a period of last three consecutive years.</p> <p>Explanation: Income from all sources shall be clubbed to arrive at the gross annual income.</p>

Chandigarh
 The 17th November, 2021.

VINEET GARG,
 Principal Secretary to Government Haryana,
 Welfare of Scheduled Castes and Backward Classes Department.

9382—C.S.—H.G.P., Pk1

ANNEXURE-IX

No. 22/12/2019-1GS-III

Government of Haryana
General Administration Department
(General Services- III Branch)

Dated Chandigarh, the 25th February, 2019

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Departments in the State of Haryana
3. All the Managing Directors/Chief Administrators of Boards/ Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

Subject:- Reservation for Economically Weaker Sections in Direct recruitment in Civil posts and services as well as in admissions in Government/Government Aided Educational Institutions in the State of Haryana.

I am directed to inform that Government of India has notified "THE CONSTITUTION (ONE HUNDRED AND THIRD AMENDMENT) ACT, 2019" on 12th January, 2019 amending Article 15 & 16, which now read as under:-

Amendment of article 15

In Article 15 of the Constitution, after clause (5), the following clause shall be inserted, namely:—

'(6) Nothing in this article or sub-clause (g) of clause (1) of article 19 or clause (2) of article 29 shall prevent the State from making,—

(a) any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); and

(b) any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5) in so far as such special provisions relate to their admission to educational institutions including private educational institutions, whether aided or unaided by the State, other than the minority educational institutions referred to in clause (1) of article 30, which in the case of reservation would be in addition to the existing reservations and subject to a maximum of ten per cent. of the total seats in each category.

Explanation— For the purposes of this article and article 16, "economically weaker sections" shall be such as may be notified by the State from time to time on the basis of family income and other indicators of economic disadvantage.'

Amendment of article 16

In Article 16 of the Constitution, after clause (5), the following clause shall be inserted, namely:—

"(6) Nothing in this article shall prevent the State from making any provision for the reservation of appointments or posts in favour of any economically weaker sections of citizens other than the classes mentioned in clause (4), in addition to the existing reservation and subject to a maximum of ten per cent. of the posts in each category".

In the wake of above enabling provisions, State Government has considered the matter and decided to provide benefits of reservation on a preferential basis in Civil Posts in all its Departments/ Boards/ Corporations/Local Bodies and in Admissions to Government/Government Aided Educational Institutions to those Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B).

2. QUANTUM OF RESERVATION:

The persons belonging to EWSs who are not covered under the existing scheme of reservation for Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B) shall get 10% reservation in direct recruitment to Group A,B,C and D posts in the Departments/ Boards/Corporations/Local Bodies of Government of Haryana and also in admission to Government/Government Aided Educational Institutions in the State of Haryana.

3. EFFECTING RESERVATION – ROSTER POINT:

3.1 Direct recruitment in case of Group- A & B

Roster point No. 11-20-30-40-51-60-70-80-90 and 99

3.2 Direct recruitment in case of Group- C & D

Roster point No. 4-14-24-34-43-53-66-76-83 and 94

3.3 . Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and will be filled from unreserved category.

3.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

4. CRITERIA OF INCOME & ASSETS:

4.1 Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

4.2 Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
- v. Total immovable assets owned are valued at Rs. One Crore or more.

4.3 The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.4 The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

5.2 The prescribed format for EWS Income and Asset Certificate shall be as provided at Annexure-I.

5.3 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the State.

5.4 The crucial date for submitting Income and Asset Certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

5.5 The appointing authorities should, in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause -

"The appointment is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."


The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

5.6 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated and penal action shall also be invoked.

6. ADJUSTMENT AGAINST UNRESERVED VACANCIES:

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

7. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.


(Vijayendra Kumar, IAS)
Secretary, General Administration Department,
for Chief Secretary to the Government of Haryana.

No. 22/12/2019-1GS-III

Government of Haryana
General Administration Department
(General Services- III Branch)

Dated Chandigarh, the 13th March, 2019

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Departments in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards/Corporations/Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

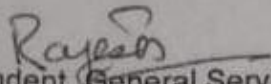
Subject:- Reservation for Economically Weaker Sections in Direct recruitment in Civil posts and services as well as in admissions in Government/Government Aided Educational Institutions in the State of Haryana.

In continuation of Government letter No. 22/12/2019-1GS-III, dated 25.02.2019 on the subject noted above.

2. It is clarified that verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/ income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.

3. Proforma of EWS Income and Asset Certificate forwarded vide Government letter No. 22/12/2019-1GS-III, dated 25.02.2019 has been slightly amended, copy of which is enclosed as Annexure-I.

4. EWS Income and Asset Certificate can also be issued offline.


Superintendent, General Services-III,
for Chief Secretary to the Government of Haryana.

Government of Haryana
(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)

EWS INCOME AND ASSET CERTIFICATE

Certificate No.....

Date:

VALID FOR THE YEAR.....

This is to certify that Shri/Smt./Kumari son/daughter/wife of is permanent resident of Village/Street Post Office..... District Pin Code whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year.....

It is further certified that His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
 - II. Residential flat of 1000 sq. ft. and above;
 - III. Residential plot of 100 sq. yards and above in notified municipalities;
 - IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
 - V. Total immovable assets owned are valued at Rs. One Crore or more.
2. Shri/Smt./Kumari belongs to the caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Signature with seal of Office
Name
Designation

Recent Passport
size attested
photograph of the
applicant

- *Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.
- **Note 2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.
- ***Note 3: The property held by a 'Family' in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

ANNEXURE-X



CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)

(Through E-Mail)

NOTIFICATION

The Academic Council in its 32nd meeting held on 29.08.2022 vide resolution No. 32.20 has resolved as under:

Considered and approved the minutes of the meeting dated 05.01.2022 and 17.02.2022 to frame the rules/norms regarding grant of Maternity Leave to the students pursuing Under Graduate and Post Graduate Programmes in the University Teaching Departments, Affiliated Colleges, University College and University School for Graduate Studies. Copy of the minutes dated 05.01.2022 and 17.02.2022 is annexed at **Annexure-I, Pages- 01 to 05.**

6. GRANT OF MATERNITY LEAVE.

(1) The Institution, on the recommendation of competent medical authority, may grant maternity leave, for a period not exceeding 240 days in total from the date of its commencement, to a women student pursuing any programme in the Institution.

(2) Maternity leave not exceeding two weeks during the entire programme of study may also be granted on account of miscarriage/abortion to a female student if the request is supported by a medical certificate of competent medical authority.

(3) A female student of M.Phil. & Ph.D. on valid adoption of a child below the age of one year may be granted child adoption leave for a maximum period of six months or up to the date of attaining the age of one year by the adopted child, whichever is earlier.

OTHER FACILITIES

Examination Form: If filling of Examination form is delayed due to Pregnancy/abortion//adoption of child, two weeks extension will be provided to the student by submitting medical certificate/ authentic document.

Assignments: If submission of Assignments/ Mid-term- Examination/Progress report/Progress seminar is delayed due to Pregnancy/abortion//adoption of child, two weeks extension will be provided to the student by submitting medical certificate/ authentic document.

Examinations: Immediately after availing her maternity leave the student will be allowed to give examination on her written request to competent authority by submitting Medical fitness certificate/relevant authentic document. It is compulsory to submit all her academic assignments /mid-term examination/dissertation work/Project reports before theory examination.

Practical: Immediately after availing maternity related leaves student will be allowed to give her practical examination / viva -voice on her written request along with medical certificate of fitness/relevant authentic document.

ANNEXURE-XI

APPLICATION FORM-CUM-NO DUES CERTIFICATE FOR REFUND OF CAUTION MONEY/SECURITY.

(To be submitted to the Chairperson of the concerned Teaching Department up to 31st December of the year of the completion of programme)

1. Name of the Department : _____
2. Name of the Student : _____
3. Father's Name : _____
4. Class : _____
5. Registration No. : _____
6. Session : _____

Sr. No.	Office	Dues, if any	Signature (with office seal) of the concerned officer I/C
1.	Accounts Branch		
2.	Registration & Scholarship Branch		
3.	Library		
4.	Hostel		
5.	Sports Office		
6.	Teaching Department Concerned		

I _____ S/D/O Sh. _____ under registration No. _____ hereby request for refund of my caution money/security.

Place: Sirsa

Dated: _____

Signature of the student

Recommendation of the Chairperson

Signature of the Chairperson
With office seal.

ANNEXURE - XII
Haryana Government

Certificate Sr. No...../year...../Teh.....

Photo of Applicant to be attested by the issuing Authority
--

SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of _____ village/town _____ Tehsil _____ District _____ of the State/Union Territory _____ belongs to the _____ Caste/Tribe, which is recognized as a Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order, 1950.

(Applicable in the case of person who have migrated from other State/Union Territory Administration.)

2. This Certificate is issued on the basis of the Scheduled Class Certificate issued by _____ vide letter No. _____ dated _____ to Shri/Smt. _____ Father/Mother of Shri/Smt/Kumari _____ of Village/Town _____ of _____ Tehsil _____ District _____ of State/Union Territory _____ who belongs to the _____ Caste which is recognized as Scheduled Caste/Scheduled Tribes in the State/Union Territory _____
3. Shri/ Smt / Kumari _____ and / or his / her family ordinarily reside(s) in _____ Village/Town _____ of Tehsil _____ District _____ of the State/Union Territory _____.

Signature with seal of Issuing Authority
Full Name.....

Designation.....

Address with
Telephone No. with code _____

Place.....

Date.....

2. Issuing Authority: Tehsildar or Naib Tehsildar.
Head of Department in case of Government employees
3. Strike out of paragraph which is not applicable.
For instructions refer to www.csharyana.gov.in

ANNEXURE-XIII

Haryana Government

Certificate Sr. No...../year...../Teh.....

BACKWARD CLASS CERTIFICATE
(for BC(A) & BC(B))

Photo of Applicant to be attested by the issuing Authority
--

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ Shri _____ resident of _____ village/town _____ Tehsil _____ District _____ of the State/Union Territory _____ belongs to the _____ Caste. This caste is mentioned in the State list of BC Block _____.

(Applicable in the case of person who have migrated from other State/Union Territory Administration.)

1. This Certificate is issued on the basis of the Backward Class Certificate issued by _____ vide letter No. _____ dated _____ to Shri/Smt. _____ Father/Mother of Shri/Smt./Kumari _____ of _____ Village/Town _____ of Tehsil _____ District _____ of State/Union Territory _____ who belongs to the _____ Caste which is recognized as BC in the State/Union Territory _____.
(The applicant shall submit an affidavit that he/she falls/does not fall in creamy layer)

3. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in _____ Village/Town _____ of Tehsil _____ District _____ of the State/Union Territory _____.

4. This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt. letter No.1170-SW(1)-9 dated 07.06.1995, No. 22/36/2000-3GS-III dated 09.08.2000 & No. 213-SW(1)-2010 dated 31.08.2010.

Signature with seal of Issuing Authority
Full Name.....

Designation.....

Address with
Telephone No. with code _____

Place.....

Date.....

2. Issuing Authority: Tehsildar or Naib Tehsildar.
Head of Department in case of Government employees
3. Strike out of paragraph which is not applicable.
4. For instructions refer to www.csharyana.gov.in

ANNEXURE – XIV

SELF DECLARATION

(BY THE PARENTS OF THE BACKWARD CLASS)

I _____ Father/Mother of _____ Resident of (Complete Address) _____ Tehsil _____ District _____ seeking admission to _____ programme in Chaudhary Devi Lal University, Sirsa, Haryana do hereby solemnly affirm and declare that I belong to _____ Caste which is included in the list of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No.1170/SW(1)-95 dated 7-06-95 and 22/36/2000 3 G.S. III dated 9-08.2000 for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

DEPONENT

Dated: _____

Place: _____

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.

DEPONENT

ANNEXURE – XV

CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/PARA-MILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-MILITARY FORCES

Certified that Number _____ Rank _____ Name _____
_____ son of _____ Father of _____ Resident of Village _____
_____ Post office _____ Tehsil _____ District _____ belonging
to the State of Haryana has served in the Army/Air Force/Navy (Name of the Para- Military Force)
from _____ to _____ and subsequently invalidated out of service as under:

- i) Medical Category
 - a. for JCO's _____
 - b. for ORS: Shape-I, II, III etc. _____
 - c. for Rank/Designation(in case of Para Military Forces) _____
- ii) Reason of discharge/retirement _____
- iii) Death
Whether killed in action _____
Or any other reason _____
- iv) If killed in action _____ Name of the War /Operation _____.
- v) Disabled : Whether disabled during the War/Operation (name) _____
- vi) Nature of disability
 - a. whether permanent i.e. for life _____
 - b. whether temporary and up to what extent _____
Next RSMB IS DUE _____
Name of Records _____

Signature of the issuing Authority
with designation and official seal and stamp

Case No. _____

Date : _____

Note: Only the certificate issued by the Officer duly authorized by the Army/Navy/Air Force Concerned Para- Military Force Headquarters, as the case may be, shall be entertained.

ANNEXURE - XVI

CERTIFICATE FOR DIFFERENTLY ABLED (DAP) CANDIDATES

No. _____

Dated : _____

Certified that Mr./Ms. _____ son/ daughter/wife of Sh. _____ resident of _____ District _____ appeared before the undersigned for medical check up. On his/her Medical Examination, it is found that the nature of handicap/disability is as under:

Chief Medical Officer
Haryana
(Seal of the above authority)

Place: _____

Dated: _____

(Signature of the Applicant)

ANNEXURE – XVII

**CERTIFICATE REQUIRED TO BE FURNISHED BY CHILDREN/GRAND CHILDREN
OF FREEDOM FIGHTERS**

No. _____

Dated : _____

Certified that Mr./Ms. _____ son/daughter of Sh. _____

resident of Village _____ Police Station _____ Tehsil _____

District _____ is a bona fide Freedom Fighter.

Signature of Officer authorized
by Chief Secretary, Haryana to
issue such certificate.

Date: _____

Place: _____

ANNEXURE – XVIII

CERTIFICATE FOR THE EX- EMPLOYEES OF INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES

Certified that Number _____ Rank _____ Name _____ Son of _____ Father/ Mother of _____ Resident of Village _____ Post Office _____ Tehsil _____ Distt. _____ belonging to the State of Haryana as per his/her service record at the time of entry into service, served in the Army/Air Force/Navy (Name of the Para-Military force) from _____ to _____ and subsequently discharged/retired from the service on _____ as per his/her service record at the time of entry into service the home address given is _____ Distt. () Haryana.

Signature
Officer Commanding competent
Authority (with Official Seal)

Place: _____

Date: _____

(Strike out whichever is not applicable)

ANNEXURE-XIX

From Director General Higher Education,
Haryana, Panchkula

To
The Registrars,
1. Kurukshetra University, Kurukshetra.
2. Maharshi Dayanand University, Rohtak.
3. Chaudhary Devi Lal University, Sirsa.
4. Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat).
5. Indira Gandhi University, Meerpur (Rewari).
6. Chaudhary Bansi Lal University, Bhiwani.
7. Chaudhary Ranbir Singh University, Jind.
8. Dr. B.R. Ambedkar National Law University, Sonapat.
9. Gurugram University, Gurugram.
10. Maharishi Balmiki Sanskrit University, Kaithal.

Memo No. 40395 DHE-190005/97/2020-UNP (STATE)-DHE
Dated, Panchkula, the 19-04-2021

Subject: CWP No. 31874 of 2019 Shubham Rana Vs State of Haryana & Others.

Kindly refer to the subject cited above.

I have been directed to invite your attention towards instructions no. 22/12/2019-IGS-III dated 25.02.2019 issued by the Government of Haryana and it is clarified that the benefit of reservation in admission to EWS candidates @ 10% is to be given in both State Quota seats under State Policy and all India Quota seats under Central Government Policy separately.

This issue with the concurrence of Chief Secretary Office vide U.O. No. CS-400300007/15/2020-GS-III-CSO dated 09.03.2021.

This is for your kind information and necessary action please.

[Signature]
Superintendent- UNP
for Director General Higher Education,
Haryana, Panchkula
Dated, Panchkula, the

Endst. No. Even

A copy of the above is forwarded to the Vice Chancellor, Kurukshetra University, Kurukshetra with the request to take necessary action as per above advice and Action Taken Report be supplied to the Directorate within a week, so the reply may be filed in the subject cited CWP well on time.

[Signature]
Superintendent- UNP
for Director General Higher Education,
Haryana, Panchkula.



[Signature]
19/4/21

AC-II

Admission Committee

17BI

ANNEXURE-XX

CHARACTER CERTIFICATE

Name of the Department/College _____ Session _____

Certified that Mr./Miss/Mrs. _____ Son/daughter of Shri _____ has been a bona fide student of this Department/College during the period _____.

He/She appeared in the _____ Examination of the University/Board _____ held in _____ under Roll No. _____ and *passed obtaining _____ marks out of _____ marks or *failed/*placed under compartment in the subject of _____.

1. Academic Distinction, if any:

2. Co-curricular activities, if any

3. Brief particulars of disciplinary action by College/Department/University including punishment such as expulsion, warning, fined for violation of College/ Department/ Hostel Rules, UMC/ Disqualification etc., if any.

4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated: _____

Signature of the Principal/
Chairperson of the Department
(With office Seal)

* Strike out whichever is not applicable

ANNEXURE-XXI

CERTIFICATE OF RESIDENCE
(For Bona fide Residents of Haryana only)

Certified that _____ Son/Daughter of Sh. _____
is a bona fide resident of Haryana State (Place) _____ District
_____ since _____ (in terms of the latest instructions
issued by the Haryana Government).

Name _____

(Signature of the attesting authority)

Designation _____

Date _____

(With legible office seal)

Address _____

Note:

1. The candidates who have passed their qualifying examinations from the Universities of Haryana are not required to produce Certificate of Haryana Resident.

Copy of letter No. 62/17/95-6 GSI dated Oct., 1966 from the Chief Secretary to Government of Haryana addressed to all Heads of Departments, Commissioner/ Ambala, Rohtak, Gurgaon and Hisar Division etc.

Subject: Bona fide Residents of Haryana – Guidelines regarding

Sir/Madam,

I am directed to invite your attention to Haryana Govt. letter on the subject noted above vide which the instruction were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and other reported as AIR 1984.SC.1421, where in it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions. Henceforth the following categories of persons would be eligible for the grant of Resident certificate:

- a. Candidates who have passes the examinations qualifying them for selection in an institution from a school/college in Haryana.
- b. Children/wards (if parents are not living) Dependent:
 - i. of the regular employees of Haryana State Posted in/outside Haryana State or working on deputation.
 - ii. of the regular employees of the statutory bodies/corporations established by or under an Act of the State of Haryana who are posted in Chandigarh or in/outside Haryana;
 - iii. of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- c. Children/wards (if parents not living) dependents of persons who after retirement have permanently settled in Haryana and draw their pension from the treasuries situated in the State of Haryana.
- d. Children/Wards (if parents not living)/ dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a State other than Haryana or he has settled after retirement in or out side Haryana.
- e. Children/Wards (if parents not living)/dependents of persons who have permanently home in the Haryana and include persons who have been residing in Haryana for a period of less than 15 years or who have permanent home in Haryana but on account of their occupation they are living out side Haryana
- f. The wives of such persons who are bona fide resident of Haryana irrespective of the fact that they had belonged to any other State before marriage.
- g. Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/Guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - i. Citizen of India;
 - ii. Produce an affidavit to the effect they or their children/ wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
2. All candidates claiming to be Bona fide residents of Haryana should produce a Haryana Resident

Certificate signed by the District Magistrate / General Assistant of Deputy Commissioner of Sub-Divisional Officer (Civil) of the District/Sub-divisional to which the candidates belong. Resident Certificate in respect of elsewhere or in respect of the Children/Wards/dependents of Haryana Govt. Employee who are posted at Chandigarh, Delhi or elsewhere in respect Haryana in connection with affairs of Haryana Govt. or in respect of Children/Wards/dependents of the employees and retirees of the Statutory bodies/ Corporations of Haryana established by or under an Act of the State of Haryana or Central Act and located at Chandigarh, Haryana and outside Haryana, should be issued by their respective heads of Departments.

3. Candidates seeking admission in the Educational Institutions (including medical and technical institutions) located in Haryana may not be required to produce resident certificate, if they have passed the Examination from a School/College situated in Haryana. For this purpose a certificate of the Principal/Headmaster of the Institution shall, be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim is false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal may take such other action against the students and his /her parents/ Guardians as he may deem proper in the circumstances of any particular case.

ANNEXURE-XXII

**CERTIFICATE FROM THE EMPLOYER IN THE
CASE OF EMPLOYEES OF GOVT. OF HARYANA,
MEMBER OF ALL INDIA SERVICES, BORN ON
HARYANA CADRE, EMPLOYEE OF STATUTORY
BODIES/CORPORATIONS**

Certified that Mr./ Ms. _____ son / daughter / wife of Sh. _____ is serving as a regular employee of Govt. of Haryana/Members of All India Services borne on Haryana Cadre/Regular Employee of Statutory Body/Corporation established by or under an Act of State of Haryana. At present he/she is posted as _____ in the Department _____ at _____ (place of posting).

Mr./Ms. _____ is his/her son/daughter/dependent. (if parents are not living).

Signature of the Employer
(with designation & seal)

Date : _____

Place : _____

(Strike out whichever is not applicable)

ANNEXURE-XXIII

PERSONAL/NOMINATION PROFORMA FOR THE INSURANCE OF STUDENT

(To be filled in by the Student)

Name and Address of Proposer

Dean, Students Welfare,
Chaudhary Devi Lal
University, Sirsa.

1. Name and Permanent Address of the Student _____

2. Father's Name _____
3. Class & Section _____
4. Class Roll No. _____
5. Any Disability (Please specify) _____
6. Period of Insurance From starting of the Academic session to end of the Academic session.
7. Sum Insured Rs. One Lac
8. Name and Complete Address of ___-

the Nominee/Assignee _____ Relation with
the Insured _____.

I, declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between the company and me. I also declare that I do not suffer from any disability other than that described above.

Signature of the Student

Place:

Dated: _____

Dated:

Department of _____

Countersigned Chairperson

ANNEXURE-XXIV

LIST OF SCHEDULED CASTES IN HARYANA STATE

Sr. No.	Name of the Caste
1.	Ad Dharmi
1A	Aheria, Aheri, Hari, Heri, Thori, Turi
2.	Balmiki
3.	Bangali
4.	Barar, Burar, Berar
5.	Batwal, Barwala
6.	Bauria, Bawaria
7.	Bazigar
8.	Bhanjra
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar –Rohidas, Jatav, Jatava, Bhatoi, Ramdasia
10.	Chanal
11.	Dagi
12.	Darain
13.	Deha, Dhaya, Dhea
14.	Dhogri, Dhangri or Siggri
15.	Dhanak
16.	Dumna, Mahasha, Doom
17.	Gagra
18.	Gandhila, Gandil, Gondola
19.	Kabir-panthi, Julaha
20.	Khatik
21.	Kori, koli
22.	Marija, Marecha
23.	Mazhabi, Mazhabi Sikh
24.	Megh, Meghwal
25.	Nat, Badi
26.	Od
27.	Pasi
28.	Perna
29.	Pherera
30.	Sanhai
31.	Sanhal
32.	Sansi, Bhedkut or Manesh
33.	Sansoi
34.	Sapela, apera
35.	Sarera
36.	Sikligar, Bariya
37.	Sirikiband

ANNEXURE-XXV

LIST OF DEPRIVED SCHEDULED CASTES

Sr. No.	Name of the Caste
1.	Ad Dharmi
2.	Balmiki
3.	Bangali
4.	Barar, Burar, Berar
5.	Batwal, Barwala
6.	Bauria, Bawaria
7.	Bazigar
8.	Bhanjra
9.	Chanal
10.	Dagi
11.	Darain
12.	Deha, Dhaya, Dhea
13.	Dhanak
14.	Dhogri, Dhangri, Siggri
15.	Dumna, Mahasha, Doom
16.	Gagra
17.	Gandhila, Gandil, Gondola
18.	Kabirpanthi, Julaha
19.	Khatik
20.	Kori, Koli
21.	Marija, Marecha
22.	Mazhabi, Mazhabi Sikh
23.	Megh, Meghwal
24.	Nat, Badi
25.	Od
26.	Pasi
27.	Perna
28.	Pherera
29.	Sanhai
30.	Sanhal
31.	Sansi, Bhedkut, Manesh
32.	Sansoi
33.	Sapela, Sapera
34.	Sarera
35.	Sikligar, Bariya
36.	Sirkiband

ANNEXURE-XXVI

LIST OF BACKWARD CLASSES IN HARYANA

BLOCK –A

S.NO.	Name of the Caste	S. No.	Name of the Caste
1.	Aheria, Aheir, Heri, Naik, Thori or Turi, Hari	2.	Barra
3.	Beta, Hensi or Hesi	4.	Bagria
5.	Barwar	6.	Barai, Tamboli
7.	Baragi, Bairagi, Swami Sadh,	8.	Battora
9.	Bharbhunja, Bharbhuja	10.	Bhat, Bhatra Darpi Ramiya
11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang
15.	Chimba, Chhipi, Chimpa, Darzi, Rohilla	16.	Daiya
17.	Dhobis	18.	Dakut
19.	Dhimar, Mallah, Kashyap Rajpoot, Kahar, Jhinwar, Dhinwar, Khewat, Mehra, Nishad, Sikka, Bhisti, Sheikh-Abbasi.	20.	Dhosali, Dosali
21.	Faquir	22.	Gwaria, Gauria or Gwar
23.	Ghirath	24.	Ghasi, Ghasiara or Ghosi
25.	Gorkhas	26.	Gawala, Gowala
27.	Gadaria, Pal, Baghel	28.	Garhi-Lohar
29.	Hajjam, Nai, Nais, Sain	30.	Jhangra Brahman, Khati, Suthar, Dhiman, Tarkhan, Barhai, Baddi.
31.	Joginath, Yogi, Jogi, Nath, Jangun-Jogi	32.	Kanjar or Kanchan
33.	Kurmi	34.	Kumhars, Prajapati
35.	Kamboj	36.	Khanghera
37.	Kunchband	38.	Labana
39.	Lakhera, Manehar, Kachera	40.	Lohar, Panchal
41.	Madari	42.	Mochi
43.	Mirasi	44.	Nar
45.	Noongar	46.	Nalband
47.	Pinja, Penja	48.	Rehar, Rehara or Re
49.	Raigar	50.	Rai Sikh
51.	Rechband	52.	Sorgir, Shergir
53.	Soi	54.	Singhikant, Singiwala
55.	Sunar, Zargar, Soni	56.	Thathera, Tamera
57.	Teli	58.	Vanzara, Banzara
59.	Weaver (Jullaha)	60.	Badi/Baddon
61.	Bhattu/Chattu	62.	Mina
63.	Rahbari	64.	Charan
65.	Charaj (Maha Brahman)	66.	Udasin
67.	Ramgarhia	68.	Rangrez, Lilgar, Nilgar ,
Lallari			
69.	Dawala, Soni-Dawala, Nyaaria	70.	Bhar, Raj Bhar
71.	Nat (Muslim)	72.	Jangam

BLOCK - B



1.	Ahir/Yadav	2.	Gujjar	3.	Lodh/Lodha,
4.	Saini, Shakya, Koeri, Kushwaha, Mourya	5.	Meo	6.	Gosai/Gosain/ Goswami

At present Raigar, Mochi, and Julaha castes find a mention in the list of both the Scheduled Castes and Backward Classes and it has been decided that persons belonging to these castes, who are not covered under the Scheduled Castes being Non-Hindus or Non-Sikhs, can take the benefits under the Backward Classes only.

ANNEXURE-XXVII

Latest Letter vide F.no. 7-3/2012 (AMPC) dated 25.08.2022, received from University Grant Commission, New Delhi, regard

LIST OF FAKE UNIVERSITY

 ज्ञान-विज्ञान विमुक्तये	 सत्यमेव जयते	विश्वविद्यालय अनुदान आयोग University Grants Commission (शिक्षा मंत्रालय, भारत सरकार) (Ministry of Education, Govt. of India) बहादुरशाह जफर मार्ग, नई दिल्ली-110002 Bahadur Shah Zafar Marg, New Delhi-110002 Ph.: 011-23236288/23239337 Fax : 011-2323 8858 E-mail : secy.ugc@nic.in
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F. No. 7-3/2012(AMPC) August, 2022
25 AUG 2022

Public Notice on Fake Universities

The University Grants Commission Act, 1956: under Section 22 stipulated that:

(1) The right of conferring or granting degrees shall be exercised only by a University established or incorporated by or under a Central Act, a Provincial Act or a State Act or an institution deemed to be a University under Section 3 or an institution specially empowered by an Act of Parliament to confer or grant degrees.

(2) Save as provided in sub-Section (1), no person or authority shall confer, or grant, or hold himself or itself out as entitled to confer or grant, any degree.....,

Further, Section 23 of the UGC Act prohibits the use of the word 'University' by any institution other than a university established as stated above.

Students and Public at large are hereby informed that presently following 21 self-styled, unrecognized institutions which are functioning in contravention of the UGC Act, have been declared as fake universities and these are not empowered to confer any degree.

Delhi

1. All India Institute of Public & Physical Health Sciences (AIIPPHS), State Government University, Office Kh. No. 608-609, 1st Floor, Sant Kripal Singh Public Trust Building, Near BDO Office, Alipur, Delhi-110036.
2. Commercial University Ltd. Daryaganj, Delhi
3. United Nations University, Delhi
4. Vocational University, Delhi
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25, Rajendra Place, New Delhi - 110 008
6. Indian Institution of Science and Engineering, New Delhi
7. Viswakarma Open University for Self-employment, India, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, New Delhi - 110 053
8. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-1, Block-A, Vijay Vihar, Rithala, Rohini, Delhi - 110 085.

Karnataka


9. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum (Karnataka)

Kerala

10. St. John's University, Kishanattam, Kerala

Maharashtra

11. Raja Arabic University, Nagpur



CONTINUATION SHEET

West Bengal

12. Indian Institute of Alternative Medicine, 80, Chowringhee Road, Kolkata – 20
13. Institute of Alternative Medicine and Research, 8-A, Diamond Harbor Road Bultech inn, 2nd Floor, Thakurpukur, Kolkata – 700 063

Uttar Pradesh

14. Gandhi Hindi Vidyapith, Prayag, Allahabad (UP)
15. National University of Electro Complex Homeopathy, Kanpur
16. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh (UP)
17. Bhartiya Shiksha parishad, Bharat Bhawan, Matiyari Chinhat, Faizabad Road, Lucknow, Uttar Pradesh.

Odisha

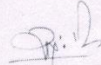
18. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shakti Nagar, Rourkela – 769 014
19. North Orissa University of Agriculture & Technology, University Road Baripada, Distt. Mayurbhanj, Odisha – 757 003

Puducherry

20. Sree Bodhi academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry – 605 009

Andhra Pradesh

21. Christ New Testament Deemed University, # 32-23-2003, 7th Lane, Kakumanavarithota, Guntur, Andhra Pradesh – 522 002 or # fit No. 301, Grace Villa Apts., 7/5, Srinagar, Guntur, Andhra Pradesh – 522 002


Secretary

**Bhartia Shiksha Parishad Lucknow, UP- the matter is subjudice before the District Judge-
Lucnow.**

Note: This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted. www.ugc.ac.in The Senior School Examination Certificate issued by the Council of Secondary Education, PMC Campus S.A.S Nagar, (Mohali), is not equivalent to the certificates issued by H.S.E.B./C.B.S.E. and other State Education Boards as decided by the Punjab & Haryana High Court in CWP No.3651 of 2009 etc. a bunch of writ petitions including CWP No. 14155 of 2011 dated 19.12.2012.

ANNEXURE-XXVIII

**Letter No. 22/129/2013-1GSIII dated 16-07-2014 of General Administration Department
Government of Haryana.**

Government of Haryana
General Administration Department
General Services-III Branch
No. 22/129/2013-1GSIII

Dated Chandigarh, the 16-07-2014

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/ Hisar/ Rohtak/ Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Subject: Regarding prescribing minimum eligibility qualification for the various courses.

Sir/Madam,

I am directed to invite your kind attention towards Government instructions No. 3870-WGI-ASOII-64/20069 dated 6th/9th October, 1964 whereby the candidates of Scheduled Castes and Scheduled Tribes provided 5% reduction in marks in the minimum eligibility qualification for admissions in various courses.

It has come to the notice of the Government that at present where a General Category candidate is required to have 50% marks in a prescribed qualification for admission in any course, as per the above instructions a reserve category candidate is required to have 45% marks giving him 5% reduction in the minimum qualification. Vide judgment of Hon'ble Supreme Court in Civil Appeal No. 7084/2011, it has been observed that the practice is wrong and the relaxation of 5% should be reduced from the minimum required marks on a general category candidate for e.g. :-

In a course, a general candidate requires to have 50% marks, than as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under :-

Out of 100 Marks needs to less = 5

Out of 1 Marks needs to less = 5 / 100

Out of 50 Marks needs to less = 5 / 100 X 50 = 2.50

This way minimum less marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidates will be 50 - 2.50 = 47.50 and not 45.

All concerned are requested to implement the instructions as per the above procedure in the compliance of the judgment of Hon'ble Supreme Court passed in CWP No. 7084/2011.

Naveen Kumar
Superintendent General Services-III
for Chief Secretary to Govt., Haryana. 15/7/2014

Visp

Government of Haryana
General Administration Department
General Services-III Branch
No. 22/129/2013-1GSIII

Dated Chandigarh, the 16-07-2014

1. All the Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/ Hisar/ Rohtak/ Gurgaon Division.
4. All the CAs/MDs of all Boards/Corporations/Public Sector Undertakings in Haryana.
5. The Registrar General of Punjab & Haryana High Court, Chandigarh.
6. All the Deputy Commissioners in the State of Haryana.
7. All the Sub Divisional Officers (Civil) in the State of Haryana.
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It has come to the notice of the Government that at present where a General Category candidate is required to have 50% marks in a prescribed qualification for admission in any course, as per the above instructions a reserve category candidate is required to have 45% marks giving him 5% reduction in the minimum qualification. Vide judgment of Hon'ble Supreme Court in Civil Appeal No. 7084/2011, it has been observed that the practice is wrong and the relaxation of 5% should be reduced from the minimum required marks on a general category candidate for e.g. :-

In a course, a general candidate requires to have 50% marks, than as per Govt. instructions by giving 5% relaxation the minimum eligibility marks for a reserved caste candidate should be calculated as under :-

Out of 100 Marks needs to less = 5

Out of 1 Marks needs to less = 5 / 100

Out of 50 Marks needs to less = 5 / 100 X 50 = 2.50

This way minimum less marks where general category candidates are required to have 50% in a prescribed qualification, the total required marks for a reserved candidates will be 50 - 2.50 = 47.50 and not 45.

All concerned are requested to implement the instructions as per the above procedure in the compliance of the judgment of Hon'ble Supreme Court passed in CWP No. 7084/2011.

Naresh Kumar
Superintendent General Services-III
for Chief Secretary to Govt., Haryana. 15/7/2014

VSP

OFFICE OF DIRECTOR GENERAL HIGHER EDUCATION, HARYANA, PANCHKULA.

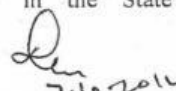
No. 12/127-2014 Ad (3)

Dated, Panchkula, the 19.08.2014

A copy of letter No. 22/129/2013-1GSHI dated 16.07.2014 received from the Chief Secretary to Government of Haryana, General Administration Department addressed to the all Heads of Department & other is forwarded to the following for information & necessary action:-

1. All the Principals of Government Colleges in the State.
2. All the Commanding Officers, N.C.C. Units in the State.
3. Registrar, K.U.Kurukshetra/ M.D.U., Rohtak/ Ch. Devi Lal University, Sirsa/ Bhagat Phool Singh Mahila Vishvavidyalya, Khanpur Kalan (Sonapat).
4. All the Librarians of Distt./Sub. Div. Libraries in the State of Haryana/Librarian, Central State Library, Ambala Cantt.

D.A. As above.


7.10.2014
Superintendent Administration,
for Director General Higher Education
Haryana, Panchkula

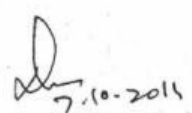
Endst. No. Even

Dated, Panchkula, the 10.10.14

A copy is forwarded to the following for information & necessary action:-

1. All Headquarter Officers and Head of Branches.
2. Legal Cell/Audit Cell/Librarian.
3. PS/D.G.H.E.
4. Steno to Addl. Dir. Admn./A.D. Admn./R.E.
5. Steno/JDC

D.A. As above.


7.10.2014
Superintendent Administration,
for Director General Higher Education
Haryana, Panchkula

ANNEXURE-XXIX

SELF DECLARATION BY THE STUDENT

1. I, _____ (full name of student with admission/registration/enrollment number) S/o, D/o Mr./Mrs./Ms. _____, having been admitted to _____ (name of the Institution), have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused clause 2(f) of the Ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:
 - (a) I will not indulge in any behavior or act that may be constituted as ragging under the Ordinance.
 - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any Institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2021.

Signature of the Student
Name:

ANNEXURE-XXX

GUIDELINES FOR SC/DSC SCHOLARSHIP

GOVT. OF INDIA POST MATRIC SCHOLARSHIP SCHEME FOR SCHEDULED CASTES STUDENTS

I. Conditions of Eligibility

- (i) The scholarships are open to nationals of India.
- (ii) These scholarships will be given for the study of recognized post-matriculation for post-secondary programmes pursued in recognized institution with the following exception. "Scholarships are not awarded for training programmes like aircraft maintenance Engineer's Programmes and Private pilot license Programmes. Programmes at Training ship dufferin (Now Rajendera) Programmes of training at the Military College, Dehradun, programmes at pre-examination Training Centers of all India State levels."
- (iii) Only those candidates who belong to Scheduled Caste so specified in relation to the State/Union Territory to which the applicant actually belongs i.e. permanently settled and who have passed the matriculation or Higher Secondary Education, will be eligible.
- (iv) Candidates who after passing one stage of education are studying in the same stage of education in different subject e.g. MSc after BA or B.Com. and after BA or MA in other subject will not be eligible.
- (v) Students who after having completed their educational career in one professional line. e.g. LLB. after B.T. /B.Ed. will not be eligible from the academic year 1980-81, studies in two professional programmes are allowed.
- (vi) Students studying in Class XI of the Higher Secondary School programmes of the XII class of the multipurpose high school will not be eligible for it being a continuous school programme. However, in cases where tenth Class examination of such programmes is treated as equivalent to Matriculation and students who after passing tenth class join other programmes, such students will be treated as post-matric students and will be eligible for the award of scholarships.
- (vii) Students pursuing Post graduate programmes in medicine will be eligible if they are not allowed to practice during the period of their programme.
- (viii) Students who after failing or passing the under graduate/Post- graduate examinations in Arts/ Science/Commerce join any recognized professional or Technical certificate/ diploma/ degree programmes will be awarded scholarships if otherwise eligible. No subsequent failure will be condoned except programmes in Group 'I'.
- (ix) Students who pursue their studies through correspondence programmes are also eligible. The term correspondence includes distant and continuing education.
- (x) Employed students whose income combined with the income of their parents/guardians does not exceed the maximum prescribed income ceiling are made eligible to post-matric scholarships to the extent of reimbursement of all compulsorily payable non-refundable fees.
- (xi) All children of the same parents/guardians will be entitled to receive benefits of the scheme.
- (xii) A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/ stipend, the student can exercise his/her and should inform the awarding authority through the Head of the Institution about the option made. No scholarship /stipend whichever is more beneficial to him/her and should inform the awarding authority through the head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the dates he/she accepts another scholarship/stipend. The students can however, accept free lodging or a grant or adhoc monetary help from the state Government or any other source for the purchase of books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.
- (xiii) Scholarship holders who are receiving coaching in any of the pre-examination training centers with financial assistance from the Central Government/ State Government will not be eligible for stipend under the coaching schemes for the duration of the coaching programmer.

Note: It is mentioned under the item III (condition of eligibility) of these regulations that the

Scholarship will be given for the study of all recognized post-matriculation or post-secondary programmes pursued in recognized institutions, the list of programmes grouped (1 to IV) is only illustrative and not exhaustive. The State Governments/ Union territory Administrations are, thus, themselves competent to decide the appropriate grouping of programmes at their level as advised vide this Ministry's letter No. 11017/13/88 Sch Cell, dated 3.8.1989.

II. OTHER CONDITIONS FOR THE AWARD

1. The scholarship is dependent on the satisfactory progress and conduct of the scholar. If it is reported by the head of the Institution at any time that a scholar has by reasons of his/her own act of default failed to make satisfactory progress or has been guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the authorities concerned etc, the authority sanctioning the scholarship may either cancel the scholarships or stop or withhold further payment for such period as it may think fit.
2. If a student is found to have obtained a scholarship by false statements, his/her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.
 - i) A scholarship awarded may be cancelled if the scholar changes the subject of the programme of study for which the scholarship was originally awarded or changes the Institution of study, without prior approval of the State Government. The Head of Institution shall report such cases to them and stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.
 - ii) A Scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the programme of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.
 - iii) The regulations can be changed at anytime at the discretion of the Government of India.

III. PROCEDURE FOR APPLYING

An application for scholarship should comprise:

- i. One copy of the application for scholarship in the prescribed form (separate application forms as have been prescribed for 'fresh' and renewal scholarship by concerned State/UTs)
- ii. One copy of the passport size photograph with signature of the student thereon (for fresh scholarship)
- iii. One attested copy of certificates, diploma, degree etc in respect of all examinations passed.
- iv. A certificate (in original) of caste duly signed by an authorized Revenue Officer not below the rank of Tehsildar.
- v. An income declaration by the self-employed parents/guardians, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardians are required to obtain income certificate from their employer and for any additional income from other sources. They would furnish declaration by way of an affidavit on non-judicial stamp paper. Scholarship will be paid to the student whose parents/guardians income from all sources does not exceed **Rs. 2,50,000/-** per annum.
- vi. A receipt in acknowledgement of the scholarship in previous year on the form attached to the application only duly counter-signed by the Head of the institution concerned, if the application was in receipt of a scholarship under this scheme in the preceding year.
- vii. Application complete in all respects shall be submitted to the Head of the Institution, being attended or last attended by the candidates and shall be addressed to an officer specified for this purpose to the Government of State/union territory to which the student belongs, in accordance with the instructions issued by them from time to time.

(For detail of the scheme of the above Scholarship may be consulted from Registration & Scholarship Branch.)

Note: The BC students may also apply for Post Matric Scholarship whose parents' annual income from all sources is less than **Rs. 2,50,000/-** per annum. They will be paid maintenance allowance only

ANNEXURE-XXXI

PMS for SC/OBC Students Scheme

प्रेमक

सेवा में

निदेशक उच्चतर शिक्षा, हरियाणा,
शिक्षा सचिव, सैक्टर-6, पंचकूला।

रजिस्ट्रार,

1. कुरुक्षेत्र विश्वविद्यालय, कुरुक्षेत्र।
2. महर्षि दयानन्द विश्वविद्यालय, रोहतक।
3. भगत फूल सिंह महिला विश्वविद्यालय, खानपुरकलां, सोनीपत।
4. श्री देवी लाल विश्वविद्यालय, सिरसा।
5. श्री बंसीलाल विश्वविद्यालय, गिवानी।
6. श्रीमती रणवीर सिंह विश्वविद्यालय, जीन्द।
7. इन्दिरा गांधी विश्वविद्यालय, मीरपुर (रिवाड़ी)।
8. केन्द्रीय विश्वविद्यालय नारनील (महेन्द्रगढ़)।
9. आईएम्एससीओ, फरीदाबाद।
10. श्री चरणसिंह कृषि विश्वविद्यालय, हिसार।
11. गुरु जगेश्वर विज्ञान एवं प्रौद्योगिकी विश्वविद्यालय, हिसार।
12. दीनबन्धू छोदू राय विज्ञान एवं तकनीकी विश्वविद्यालय, मुखल, सोनीपत।
13. हरियाणा राज्य के सभी प्राइवेट विश्वविद्यालय।
14. सभी सजावटीय महाविद्यालयों के प्राचार्य (केवल ओवीओसी छात्र/छात्राओं हेतु)।
15. सभी सजावटीय अनुदान प्राप्त निजी महाविद्यालयों एवं स्वो पोषित डिग्री महाविद्यालयों के प्राचार्य।
16. सभी सजावटीय व अनुदान प्राप्त शिक्षण महाविद्यालयों के प्राचार्य।

यादि क्रमांक: 3/31-2018 छा0(2)
दिनांक, पंचकूला २२/५/१९

विषय: सत्र 2018-19 से PMS for SC/OBC Students Scheme के अन्तर्गत छात्रवृत्ति का भुगतान DBT के माध्यम से करने बारे।

उपरोक्त विषय के संदर्भ में।

आपको सूचित किया जाता है कि PMS for SC/OBC Students Scheme अनुसार सत्र 2018-19 से सभी अनुसूचित जाति के छात्र/छात्राओं को देय छात्रवृत्ति (Maintenance Allowance एवं Management Share) का भुगतान DBT के माध्यम से किया जाना है।

इसलिए सभी रजिस्ट्रार/प्राचार्यगण से अनुरोध है कि वे अपने-अपने शिक्षा संस्थान में पढ़ने वाले सभी अनुसूचित जाति एवं अन्य पिछड़ी जाति के छात्र/छात्राओं के आधार कार्ड उनके बैंक खाते से link करवाने हेतु निर्देश दें एवं छात्रवृत्ति के आवेदन में केवल वही बैंक खाता नम्बर अंकित करें, जिसके साथ उनका आधार नम्बर link हो।

अतः सभी रजिस्ट्रार/प्राचार्यगण से अनुरोध है कि वे अपने-अपने शिक्षा संस्थान में पढ़ने वाले सभी अनुसूचित जाति एवं अन्य पिछड़ी जाति के छात्र/छात्राओं के अर्वाइड रोल क्लेम दिनांक को भेजते समय Certificate अंकित करें कि सभी छात्र/छात्राओं के आधार नम्बर Correct है और बैंक खाते से लिंक है। यदि आधार नम्बर सही नहीं पाये जाने के कारण अथवा आधार नम्बर बैंक खाते से लिंक नहीं होने के कारण किसी छात्र/छात्रा को उसकी छात्रवृत्ति खाते में प्राप्त नहीं होती है तो इसकी सारी जिम्मेदारी संबंधित संस्था की होगी। कृपया इसे प्राथमिकता दें।

उप निदेशक छात्रवृत्ति
कृते महानिदेशक उच्चतर शिक्षा,
हरियाणा, पंचकूला

ANNEXURE-XXXII

Post Matric Scholarship Scheme 2018-19

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From Director,
Welfare of Scheduled Castes and Backward
Classes Department, Haryana, Chandigarh.

To 1. Director General,
Technical Education Department, Haryana, Panchkula.
2. Director,
Higher Education Department, Haryana, Panchkula.
3. Director,
Secondary Education, Haryana, Panchkula.
4. Director,
Skill Development and Industrial Training Department,
Haryana, Panchkula.
5. All District Welfare Officers,
In the State of Haryana.

No.Edu-1/2018/ 20135-160 Dated: 01-09-2018

Sub:- Regarding Post-matric Scholarship for SC students-2018-19.

Kindly refer to the subject cited above.

This Department is implementing Centrally Sponsored Post Matric Scholarship Scheme for Scheduled Castes. Some amendments are made by Government of India with effect from 1st April, 2018. Some Associations of SCs have protested against amendment and same was published in Newspapers also.

Keeping in view, the Government of India has further issued clarification that "All institutions are requested to verify the eligibility criteria of SC students for award of PMS-SC scholarship and if found eligible the date for depositing the fee for such SC students may be extended till scholarship amount is transferred to his/her account by the Govt. If required, institution may take an assurance from such students that they will deposit the fee to institution as soon as they receive the same in their account."

You are therefore, requested to make wide publicity of the same so that any eligible student of SC category may not be deprived of admission due to financial problems/fees.

(Rajender Singh sangwan)
Deputy Director (Trg.)
for Director, Welfare of Scheduled Castes
and Backward Classes Department,
Haryana, Chandigarh.
Dated: 01-09-2018

Endst. No.Edu-1/2018/ 20161-225

A copy of the above is forwarded to the following:-

1. All Deputy Commissioners are requested to make suitable arrangements that any eligible student of SC category may not be deprived of admission due to lack of funds.
2. Registrars of all Universities in Haryana State for consideration.

(Rajender Singh sangwan)
Deputy Director (Trg.)
for Director, Welfare of Scheduled Castes
and Backward Classes Department,
Haryana, Chandigarh.